

Please complete this form to request an Academic Plan Review if you had received financial aid through an Academic Plan and successfully completed the plan or failed to meet your Academic Plan terms and wish to have your continued Academic Plan eligibility reviewed. Notification of the decision of the review will be available under your financial aid account on Campus Connect.

Please be prepared to pay any charges due for registration since your review might not be completed prior to the payment deadline.

INSTRUCTIONS: Complete and submit all of the information requested below. Include your name and student ID# on any documentation that you submit. You also need to have the appropriate FAFSA on file as well.

Please provide a brief signed letter to explain why you are requesting a review (what major are you now pursuing & why; why you failed to meet plan terms; etc.). Also include the specific steps you will take (if the review is granted) to ensure improvement is achieved.

NOTE: Incomplete requests will not be evaluated. If your request is for a future term, it will not be reviewed until grades for the current term have been posted.

STUDENT NAME: _____ **STUDENT SSN:** _____
Please print

I request a review of my Academic Plan for the following semester (check one):

Fall Spring Summer Year: _____

I request this review for the following types of financial aid (check all that applies):

Federal aid (grants, loans, etc.)

Exemption/Waivers (adoption, firefighter, Hazlewood, senior, etc.)

Student Certification: I affirm that I have read and understand the WC Satisfactory Academic Progress Policy.

Student Signature: _____ **Date:** _____

Deadlines for submitting reviews:

Fall Semester – October 15th

Spring Semester – March 1st

Summer Semester – June 10th