

# Student Grievances

	Examples	Point of Contact	Process	Administrative Levels
Harassment (Title IX)	<ul style="list-style-type: none"> <li>• Bullying</li> <li>• Sexual Harassment</li> <li>• Sexual Violence</li> </ul>	Any College employee OR Executive Dean, Student Services Title IX Coordinator	All Harassment allegations relating to Title IX violations are forwarded to the Title IX coordinator for proper investigation. The Title IX coordinator, or designee, will conduct a formal investigation to determine appropriate actions that need to be taken in a timely manner.	Students may seek to challenge a ruling after formal investigation is complete. <ul style="list-style-type: none"> <li>-V.P. Instruction &amp; Student Serv.</li> <li>-College President</li> <li>-College Board</li> </ul>
Complaint	<ul style="list-style-type: none"> <li>• General Complaint regarding staff, student, instructor, college procedure/policy/ practice</li> </ul>	Any College employee  Student Complaint Form found Online	All Student Complaints are forwarded to the Office of the Associate Dean of Student Engagement. This office will forward to the appropriate department or address the complaint. The department addressing the complaint will notify the student in writing of the decision made regarding the complaint.	Student(s) may seek to challenge a student complaint ruling at the next level of Instructional or Administrative Hierarchy*. Student(s) will be given notice of the next level of appeal in writing.
Academic	<ul style="list-style-type: none"> <li>• Grade Dispute</li> </ul> <hr style="border-top: 1px dashed black;"/> <ul style="list-style-type: none"> <li>• Academic Suspension</li> <li>• Academic Integrity dispute</li> </ul>	Instructor of record  Office of the Vice President of Instruction And Student Services	Instructor of record will address grade disputes. Students wishing to seek further review will follow instructional hierarchy.  Student will go before Academic Appeals Committee. Academic Suspension: Committee will approve or deny future enrollment. Academic Integrity: Committee will investigate appropriately.	Instructional Hierarchy*  One Level of Appeals <b>Exemption:</b> Integrity Violations that lead to non-academic sanctions. (See Student Conduct process)
Student Conduct	<ul style="list-style-type: none"> <li>• Program Dismissal</li> <li>• Code of Conduct Dispute</li> <li>• Title IX Sanction Appeal</li> </ul>	Office of Student Services  Associate Dean of Student Engagement	Students may appeal any student conduct sanction/program dismissal/Title IX sanction before the Student Discipline Committee. The Student Discipline Committee will be comprised of an unbiased committee. This committee can uphold an original decision, overturn, or remand	Students wishing to challenge a ruling from the Student Discipline Committee can go before the College President, and lastly the College Board.
Financial Aid	<ul style="list-style-type: none"> <li>• Financial Aid Suspension</li> </ul>	Financial Aid Office. Student can request to appeal using F.A. appeal form.	F.A. office reviews appeal documents to determine appropriate status. Student is either placed on probation, assigned an academic plan, or denied. Student is back in good standing, once Satisfactory Academic Progress Standards are met.	One level of appeal.

\*Instructional Hierarchy

- Instructor
- Department Chair
- Academic Dean
- Vice President of Instruction & Student Services
- College President
- College Board

\*Administrative Hierarchy

- Staff Member
- Director
- Divisional Dean
- Vice President
- College President
- College Board