Instructors: Please initial and return to Student Services.
CLASS WITHDRAWAL FORM

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>Student ID</th>
<th>Date</th>
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<tr>
<th>Course #</th>
<th>Section</th>
<th>Instructor’s Name &amp; Signature</th>
<th>Last Date of Attendance</th>
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**DROP INSTRUCTIONS**

1. Get instructor’s signatures above or a copy of electronic (email) approval. ______

2. Financial Aid recipients must see a financial aid counselor prior to withdrawing from courses. ______

3. If you are receiving Veteran's benefits, withdrawal from courses could cause you to be ineligible for future benefits or result in repayment of funds. See Veteran’s advisor. ______

4. International Students who drop below 12 hours must be advised by International Advisor. ______

5. Student Athletes, cheer & rodeo, must visit with appropriate coach prior to withdrawing from a course. ______

6. Students residing in Coyote Village must visit with the Director of Housing prior to withdrawing from a course. ______

7. Total Withdrawals Only: Library Initials ______

8. Return form with signatures to Student Services to complete the withdrawal process. Failure to return this form may result in a grade of “F” for classes you stop attending.

I have been advised academically and financially and understand my options for dropping classes for this semester.

___________________________________________________________  __________
Student Signature  Date

Please indicate primary reason for withdrawing from this course(es):

- [ ] ACADEMIC  - [ ] FINANCIAL  - [ ] PERSONAL  - [ ] OTHER_______________

Please tell us your academic plans for next semester:

- [ ] Return to WC  - [ ] Enroll at another college  - [ ] Not attend college at all  - [ ] Enter military

Student Services Use Only

Total W/D Survey Completed  [ ]  Withdrawal Processed by ____________ Date ________

White copy – return to SS for completion of drop  •  Yellow copy – Student copy  •  Pink copy – Instructor copy