

Reports of discrimination based on sex, including sexual harassment and sexual harassment in the form of sexual violence, and bullying may be directed to the Title IX coordinator. The College District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Kathy Bassham  
 Position: Executive Dean, Student Services  
 Address: 225 College Park Drive, Weatherford, TX 76086  
 Telephone: (817) 598-6427

A student shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the ADA/Section 504 coordinator or the Title IX coordinator may be directed to the College President. A report against the College President may be made directly to the Board.

## GRADE DISPUTES

Questions regarding individual grades or how they are calculated should be directed to the course instructor.

A student disputing a grade should contact the course instructor no later than 30 days after the grade is awarded. If not satisfied after consulting the instructor, the student may request a review of the grade by submitting a written request to the next level of instruction administration. The administrative hierarchy is:

1. Department Chair or Program Director
2. Instructional Dean
3. Vice President of Instruction and Student Services
4. College President

Disputes involving clerical errors, such as grade transposition or data entry, will be addressed by the Student Services Office.

## SCHOLASTIC PROBATION AND ACADEMIC SUSPENSION

Students whose work does not meet minimum academic standards at the end of a term are placed on scholastic probation during the next term for which they are enrolled. Weatherford College has three academic terms in which academic standing is calculated, fall spring, and summer. (Students on scholastic probation must meet with an academic advisor to be cleared for registration.)

Hours Attempted	Must Pass	GPA
12 or more hours	9 hours	1.50
9-11 hours	6 hours	1.75
1-8 hours	All hours	2.00

Students who do not meet satisfactory academic progress standards by the end of the following term will be placed on academic suspension and required to withdraw from the college for at least one regular term. Students returning after their suspension term will enter on a scholastic probation status.

A student placed on academic suspension at the end of any term may petition the Academic Appeals Committee for re-admittance. A student may initiate an academic appeal by contacting the Office of the Vice President of Instruction and Student Services. If the committee agrees to readmit the student, the committee will prescribe a course of action for the student to follow.

A student who successfully appeals academic suspension must successfully complete the plan of action prescribed by the Academic Appeals Committee. Successful completion makes the student eligible to return for the next term in good standing.

Students who do not meet the standards of their appeals become ineligible to return to Weatherford College for two long terms. There are no formal appeals in such cases.

## SEXUAL HARASSMENT/SEXUAL VIOLENCE

Weatherford College forbids employee conduct constituting sexual harassment of students. The college forbids students from engaging in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another student or to a college employee. Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, or administrator. Additionally students can contact the Human Resources Director at 817-598-6276 to report any alleged prohibited contact from a college employee. Students reporting any alleged prohibited contact from another student should contact the Title IX coordinator at 817-598-6427.

## STUDENT CONDUCT

The conduct of Weatherford College students, both on and off campus, is expected to be that of any responsible adult in a public place. Students should consider at all times the effect of their actions on the reputation of the college. It is recognized that each student has the inherent right of free speech and free thought. However, it is also recognized that these rights must be extended to all individuals.

With these statements as guidelines, the college reserves the right to immediately suspend any students found guilty of a felony, found guilty of the possession or use of narcotics, engaged in action that disrupts or interferes with regular college classes or college-sanctioned functions, found guilty of academic dishonesty or who is responsible for the obstruction of the normal administrative operations of the College. Any student suspended or expelled under this policy may appeal the ruling before the appropriate committee (see Appeals (Due Process)).

A complete set of policies regarding student conduct may be found in the current student handbook available online at [www.wc.edu](http://www.wc.edu).

## TOBACCO USE POLICY

Weatherford College prohibits the use of any type of tobacco products on college grounds and in college buildings, facilities, and vehicles in order to provide students, employees, and visitors a safe and healthy environment. The use of “vapor” or electronic cigarettes are prohibited in any classroom or building on college