



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, May 13, 2021

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
May 13, 2021
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, May 13, 2021 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the posted agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Public Comment for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
 - c. Enrollment Update
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the April 8, 2021 Board Meeting
 - b. Financial Reports Ending April 30, 2021
 - c. Budget Amendment #2
 - d. Disposal of Obsolete and Surplus Items through E-waste Recycling and Online Auction
 - e. Transfer from Unrestricted Reserves for Baseball Turf Project
 - f. Depository Bank Services #RFP-01-22
 - g. Technology Consulting Services #RFP-10-21
 - h. TIPS Cooperative Contract #200206 Proposal on 38 Passenger Bus for Athletics
 - i. Seek Approval for New Programs: Information Technology A.A.S. – Cybersecurity Option, Cybersecurity Level 1 Certificate, Cybersecurity Level 2 Certificate, Bachelor of Applied Technology
5. Consideration and Possible Action: Election of Board of Trustees Officers
6. Reports:
 - a. Preliminary 2021-22 Budget Report
 - b. Guided Pathways Update/Numbers with Heart/Quality Enhancement Plan (QEP)
 - c. Demand Study Update
 - d. Cafeteria Manager Report
7. Future Agenda Items or Meetings:
 - a. Proposed 2021-22 Budget Presentation
8. Announcements
9. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072

- c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

10. Consideration and Possible Action: Real Property

11. Consideration and Possible Action: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

12. Adjourn



Public Comment for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices
- Enrollment Update



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.a.

SUBJECT: Minutes from the April 8, 2021 Board Meeting

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees reviews and approves the minutes as presented.

ATTACHMENTS: Minutes from the April 8, 2021 Board Meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
April 8, 2021**

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, April 8, 2021 in the Allene Strain Community Room of the Doss Student Center. Mac Smith, Board Chair, called the meeting to order. Other trustees present were: Dan Carney, Vice Chair Sue Coody, Dave Cowley, Dr. Trev Dixon, Dr. Robert Marlett, and Secretary Lela Morris. Judy McAnally was absent. Brent Baker, Vice President of Institutional Advancement, gave the invocation and the Pledge of Allegiance was recited.

Call to Order,
Invocation and
Pledge of Allegiance

No one spoke for Public Comment.

Public Comment

President Tod Allen Farmer submitted the following recognitions and employee notices in advance of the meeting:

President's Report

a. Recognitions –

- Dr. Hyeyoung Song and Dean Duane Durrett on the highly successful launch of the 3rd Annual Weatherford College International Piano Competition. The event has attracted world-class judges and contestants. This prestigious event is further growing our strong institutional reputation.
- Ralph Willingham, Weatherford College veterans coordinator recently received the 2021 President's Excellence Award from the Texas Association of Collegiate Veteran Program Officials Organization This award is for excellence of service in the state of Texas for veteran and military students.
- WC students Jay Love, Jo McClendon, Carey Price, and Crislin McFarlin were recently honored by Phi Theta Kappa. They were named to the 2021 All-Texas Academic Team. The virtual medallion ceremony was sponsored by the University of Texas System, the Texas Association of Community Colleges, and Phi Theta Kappa.
- Agriculture professor and department head Vance Christie and his team of volunteers for hosting a safe Parker County/Weatherford College FFA event. Just under 2,000 FFA students recently competed in 13 events. The annual event promotes many of our WC academic programs.

b. Employment Notices –

DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, President Farmer reported the following:

- Beverly Gibbs, academic support manager, Instructional Support, retirement effective 5/31/2021

- Loretta Huddleston, institutional scheduler, academics & Student Affairs, retirement effective 4/30/2021
- Diane Irwin, A.D.N. instructor, resigning effective 5/7/2021
- Jennie Jones, Social Sciences instructor, resigning effective 8/13/2021
- Nuncio Clementina, food services, retirement effective 3/31/2021
- Greg Shrader, executive director of technology services, resigning effective 4/9/2021
- Kenneth Smith, director of information services, resigning effective 3/21/2021
- Allison Stamatis, Life Sciences instructor, resigning effective 5/8/2021

President Farmer thanked each one for their service and wished them the very best in future endeavors.

Consent Agenda

The minutes from the March 11, 2021 board meeting were submitted in advance and reviewed. *Minutes are attached; submitted by Theresa Hutchison, executive assistant to the president.*

Minutes

The cash balance as of March 31, 2021 is \$77,525,969.99. This is an increase of \$30,166,645.78 from last year at March 31, 2020. The operating statement at March 31, 2021 indicates that total revenues collected are \$51,125,593 or 86.77% of budget. Total expenditures are \$36,371,487 or 61.74% of budget. *Attached are the Cash Balance Reports and Operating Statements at March 31, 2021 submitted by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs.*

Financial Reports

Weatherford College purchased a new ERP system for college-wide use that was awarded to Ellucian Company L.P. from RFP-04-18 on June 14, 2018. At the time, there wasn't a dedicated e-Procurement solution available from Ellucian. Since then, this company now offers the Ellucian Purchase and Supplier Powered by ESM Management Cloud Software Solution. This software will assist the Purchasing Department to deliver better service and work more efficiently across the college community and provide a means to accept sealed bids and proposals electronically. Other benefits include ability to streamline processes, track spending, discover new ways to reduce costs, and add an online marketplace to make shopping with awarded vendors easier for users. Ellucian Purchase is fully integrated with our ERP System, Ellucian Colleague, which will be a vital part of our spend management processes and ensures that all data is accurately captured in the finance system of record to verify account numbers and confirm available funds. This software will also provide the ability to create reports that will allow access to total annual spending with vendors

Ellucian Purchase and
Supplier
Management Software
for Purchasing
Department

in order to make more compliant sourcing decisions and provide greater outcomes. Funds have been allocated in the current Purchasing Department budget as well as requested in the 2021-2022 budget on the fees for this cloud software solution.

Ellucian Company L.P. has provided the following fees for the Purchase and Supplier Cloud Software that includes maintenance support and licenses.

PROFESSIONAL SERVICES		
Description	Hours	Rate ⁴
Ethos Integration Essentials (SaaS or Managed Cloud)	18	\$250
Ethos Connected Partner Support	15	\$250
Colleague Project Management Services	4	\$250
Ellucian Purchase by ESM Implementation ^{3,7}	Fixed Fee ⁷	Fixed Fee ⁷
Ellucian Supplier Implementation ^{3,7}	Fixed Fee ⁷	Fixed Fee ⁷
TOTAL PROFESSIONAL SERVICES FEES:		

The recommendation was made to approve the contract with Ellucian Company L.P. as presented; submitted by Dr. Andra R. Cantrell, executive vice-president of financial & administrative affairs.

Dr. Marlett made the motion to approve the Consent Agenda as presented. Ms. Coody seconded and the motion carried unanimously.

Consent Agenda
776-1
Approved

The following reports were presented to the Board:

Reports

- a. Guided Pathways Update/Numbers with Heart/Quality Enhancement Plan (QEP) submitted by Michael Endy, vice president for instruction and student affairs, and presented by Adam Finley, executive dean of student affairs
- b. Demand Study Update submitted by Michael Endy, vice president of instruction and student affairs
CFO Update presented by Dr. Andra R. Cantrell, executive vice president for financial & administrative affairs

Vice President Brent Baker made the following announcements:

Announcements

- Apr. 14 Home baseball games (1 and 4 p.m.)
- Apr. 15 - 17 Theater production "All I Really Need to Know I Learned in Kindergarten" (Alkek Theatre 7:30 p.m.)
- Apr. 16 Alumni Awards Luncheon
(Doss Heritage and Culture Center 11:30 a.m.)
- Apr. 17 Home softball games (noon and 3:00 p.m.)
- Apr. 17 Choir Concert "Love is in the Air" (Alkek Theater 5 p.m.)
- Apr. 19 Tribute to Jazz Legends (Alkek Theater 7:30 p.m.)
- Apr. 22 -24 WC Rodeo at Tarleton State University
- Apr. 25 Phi Theta Kappa Spring Induction Ceremony
(Alkek Theatre 2 p.m.)

- Apr. 28 Piano Concert featuring Chaeun Lee
(Alkek Theatre 7:30 p.m.)
- Apr. 30 Student Art Show and Reception (Texas Hall 5 - 7 p.m.)
- Apr. 30 "It's All About the Music"
Concert (Alkek Theatre 7:30 p.m.)

- May 7 WC Chamber Orchestra featuring pianist Dr. Hyeyoung Song
(Alkek Theatre 7:30 p.m.)
- May 8 WC Commencement Ceremony
(Kangaroo Stadium 9:00 a.m.)
- May 20 Taste of Parker County (Heritage Park 5 to 8 p.m.)

The Board of Trustees entered into Closed Session at 2:36 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate real property in accordance with Government Code 551.072 and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee in accordance with Government Code 551.074 and to review the annual evaluation and employment contract of the college president in accordance with Government Code 551.074.

Closed Session

The Board reconvened in Open Session at 3:03 p.m.

Open Session

The Board took no action regarding Real Property.

Real Property
776-2
No Action

The Board took no action regarding Personnel Matters.

Personnel Matters
776-3
No Action

At 3:03 p.m., Dr. Marlett made the motion to adjourn the meeting. Ms. Coody seconded and the motion carried unanimously.

Motion to Adjourn
776-4
Approved

Mac Smith
Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.b.

SUBJECT: Financial Reports Ending April 30, 2021

INFORMATION AND DISCUSSION: The cash balance as of April 30, 2021 is \$74,361,661.71. This is an increase of \$29,281,967.02 from last year at April 30, 2020. The operating statement at April 30, 2021 indicates that total revenues collected are \$54,263,253 or 92.10% of budget. Total expenditures are \$40,728,015 or 69.13% of budget.

ATTACHMENTS: Cash Balance Reports and Operating Statements at April 30, 2021.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
April 30, 2021**

<u>Unrestricted Funds</u>	Checking	Investments	Payroll & Petty Cash	Total
Beginning Balance	14,692,938.61	25,431,738.63	4,045.00	40,128,722.24
Deposits	9,951,260.29	6,270.85	-	9,957,531.14
Disbursements	(6,332,025.79)	-	-	(6,332,025.79)
Ending Balance	<u>18,312,173.11</u>	<u>25,438,009.48</u>	<u>4,045.00</u>	<u>43,754,227.59</u>

Unrestricted Funds:	Checking Acct	Investments	Acct Balance
Maintenance and Carter	18,312,173.11	25,438,009.48	43,750,182.59
Payroll	-	-	-
Petty cash	4,045.00	-	4,045.00
Sub-total	<u>18,316,218.11</u>	<u>25,438,009.48</u>	<u>43,754,227.59</u>
Restricted Funds:			
Scholarships & Loans	\$408,952.27	\$2,812,798.07	\$3,221,750.34
Schropshire Cap. Impr.	\$321,617.89	\$0.00	\$321,617.89
Debt Service	\$24,448,015.16	\$1,946,572.84	\$26,394,588.00
Interest & Sinking	\$44,477.89	\$0.00	\$44,477.89
Contingency Reserves	625,000.00	\$0.00	\$625,000.00
Sub-total	<u>25,848,063.21</u>	<u>4,759,370.91</u>	<u>30,607,434.12</u>
Grand Total	<u>44,164,281.32</u>	<u>30,197,380.39</u>	<u>74,361,661.71</u>

Recap of Investments

<u>Investments</u>	<u>Current Value 4/30/2021</u>	<u>Rate</u>
Prosperity Bank Money Market Account	30,197,380.39	1.40%
Total Investments	<u>30,197,380.39</u>	

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
April 30, 2021**

	2019-20 Budget			2020-2021 Budget			
	Amended Budget	Received 4/30/2020	% of Budget	Amended Budget	Received 4/30/2021	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,495,139	\$ 4,351,204	96.80%	\$ 4,642,393	\$ 4,254,896	\$ 387,497	91.65%
Out-of District Resident	\$ 5,392,109	\$ 5,187,142	96.20%	\$ 5,622,700	\$ 5,536,185	\$ 86,515	98.46%
Out-of District Resident - EC Granbury	\$ 486,481	\$ 469,616	96.53%	\$ 508,211	\$ 249,444	\$ 258,767	49.08%
Out-of District Resident - Wise County	\$ 1,670,267	\$ 1,589,997	95.19%	\$ 1,789,237	\$ 1,636,536	\$ 152,701	91.47%
Non-Resident	\$ 451,066	\$ 429,967	95.32%	\$ 430,958	\$ 658,600	\$ (227,642)	152.82%
Differential Tuition	\$ 687,814	\$ 637,094	92.63%	\$ 876,807	\$ 812,384	\$ 64,423	92.65%
State Funded Continuing Education	\$ 926,271	\$ 665,963	71.90%	\$ 779,800	\$ 509,648	\$ 270,152	65.36%
Non-State Funded Continuing Education	\$ 26,161	\$ 13,719	52.44%	\$ 27,800	\$ 55,742	\$ (27,942)	200.51%
Total Tuition	\$ 14,135,308	\$ 13,344,702	94.41%	\$ 14,677,906	\$ 13,713,436	\$ 964,470	93.43%
Fees							
General Fee	\$ 942,909	\$ 980,721	104.01%	\$ 1,984,470	\$ 1,893,590	\$ 90,880	95.42%
Laboratory Fee	\$ 340,928	\$ 330,277	96.88%	\$ 323,874	\$ 313,878	\$ 9,996	96.91%
Total Fees	\$ 1,283,837	\$ 1,310,998	102.12%	\$ 2,308,344	\$ 2,207,468	\$ 100,876	95.63%
Allowances and Discounts							
Bad Debt Allowance	\$ (105,000)	\$ (7,422)	7.07%	\$ (55,000)	\$ -	\$ (55,000)	0.00%
Remissions and Exemptions	\$ (1,761,000)	\$ (1,241,820)	70.52%	\$ (1,663,999)	\$ (1,437,214)	\$ (226,785)	86.37%
Total Allowances and Discounts	\$ (1,866,000)	\$ (1,249,242)	66.95%	\$ (1,718,999)	\$ (1,437,214)	\$ (281,785)	83.61%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 2,680,809	\$ 936,919	34.95%	\$ 1,972,840	\$ 833,876	\$ 1,138,964	42.27%
State Grants and Contracts	\$ 10,487	\$ 7,436	70.91%	\$ 5,524	\$ -	\$ 5,524	0.00%
Non-Governmental Grants	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Local Grants & Contracts	\$ 3,525,000	\$ 3,429,534	97.29%	\$ 3,518,100	\$ 3,445,254	\$ 72,846	97.93%
Sales & Services of Educational Activities	\$ 76,250	\$ 42,624	55.90%	\$ 105,000	\$ 39,861	\$ 65,139	37.96%
Investment income - Program Restricted	\$ 85,000	\$ 79,565	93.61%	\$ 48,750	\$ 21,892	\$ 26,858	44.91%
Other Operating Revenues	\$ 338,741	\$ 217,214	64.12%	\$ 315,000	\$ 209,251	\$ 105,749	66.43%
Total Additional Operating Revenues	\$ 6,716,287	\$ 4,713,293	70.18%	\$ 5,965,214	\$ 4,550,133	\$ 1,415,081	76.28%
Auxiliary Income							
Bookstore	\$ 191,227	\$ 107,458	56.19%	\$ 158,733	\$ 93,327	\$ 65,406	58.79%
Cafeteria	\$ 759,400	\$ 594,116	78.23%	\$ 781,500	\$ 603,342	\$ 178,158	77.20%
Dormitory	\$ 1,200,930	\$ 925,707	77.08%	\$ 1,113,340	\$ 1,016,572	\$ 96,768	91.31%
Intercollegiate Athletics	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Student Services	\$ 241,977	\$ 217,983	90.08%	\$ 235,000	\$ 195,893	\$ 39,107	83.36%
Carter Agricultural Center	\$ 61,750	\$ 41,523	67.24%	\$ 42,500	\$ 21,146	\$ 21,354	49.76%
Total Auxiliary Enterprises	\$ 2,455,284	\$ 1,886,786	76.85%	\$ 2,331,073	\$ 1,930,280	\$ 400,793	82.81%
Total Operating Revenues	\$ 22,724,716	\$ 20,006,537	88.04%	\$ 23,563,538	\$ 20,964,103	\$ 2,599,435	88.97%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 9,059,678	\$ 5,635,749	62.21%	\$ 9,059,678	\$ 5,617,006	\$ 3,442,672	62.00%
State Group Insurance	\$ -	\$ 1,152,948	-	\$ -	\$ 1,152,948	\$ (1,152,948)	-
State Retirement Matching	\$ -	\$ 395,743	-	\$ -	\$ 394,474	\$ (394,474)	-
State Appropriations-Other	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Professional Nursing Shortage Reduction	\$ 370,316	\$ 138,332	37.36%	\$ 155,452	\$ 91,365	\$ 64,087	58.77%
Total State Appropriations	\$ 9,429,994	\$ 7,322,772	77.65%	\$ 9,215,130	\$ 7,255,793	\$ 1,959,337	78.74%
Maintenance Ad Valorem Taxes-Parker County	\$ 15,435,232	\$ 15,109,524	97.89%	\$ 17,549,994	\$ 17,615,642	\$ (65,648)	100.37%
Debt Service Ad Valorem Taxes	\$ 590,400	\$ 647,833	109.73%	\$ 594,200	\$ 669,070	\$ (74,870)	112.60%
Federal Grants and Contracts (Non-Operating)	\$ 7,956,648	\$ 5,613,980	70.56%	\$ 7,020,442	\$ 6,553,123	\$ 467,319	93.34%
Gifts	\$ 426,453	\$ 462,056	108.35%	\$ 45,000	\$ 1,135,066	\$ (1,090,066)	2522.37%
Investment Income	\$ 476,000	\$ 364,496	76.57%	\$ 225,000	\$ 70,456	\$ 154,544	31.31%
Contributions in Aid of Construction	\$ -	\$ -	-	\$ -	\$ -	\$ -	#DIV/0!
Total Non-Operating Revenue	\$ 34,314,727	\$ 29,520,661	86.03%	\$ 34,649,766	\$ 33,299,150	\$ 1,350,616	96.10%
Budgeted Transfers	\$ 622,982	\$ -	-	\$ 704,212	\$ -	\$ 704,212	-
TOTAL	\$ 57,662,425	\$ 49,527,198	85.89%	\$ 58,917,516	\$ 54,263,253	\$ 4,654,263	92.10%

**WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
April 30, 2021**

	2019-20 Budget			2020-2021 Budget			
	Amended Budget	Expended 4/30/2020	% of Budget	Amended Budget	Expended 4/30/2021	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,105,600	\$ 10,320,053	68.32%	\$ 15,870,504	\$ 10,821,458	\$ 5,049,046	68.19%
Public Service	\$ 25,603	\$ 15,258	59.59%	\$ 14,860	\$ 9,236	\$ 5,624	62.15%
Academic Support	\$ 3,905,381	\$ 2,479,735	63.50%	\$ 4,134,560	\$ 2,648,548	\$ 1,486,012	64.06%
Student Services	\$ 2,368,283	\$ 1,437,772	60.71%	\$ 2,493,826	\$ 1,566,366	\$ 927,460	62.81%
Institutional Support	\$ 11,659,467	\$ 6,406,119	54.94%	\$ 12,686,704	\$ 6,275,607	\$ 6,411,097	49.47%
Operation & Maint. of Plant	\$ 5,329,049	\$ 3,253,012	61.04%	\$ 6,333,489	\$ 4,014,759	\$ 2,318,730	63.39%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 632,500	\$ 366,333	57.92%	\$ 675,000	\$ 417,873	\$ 257,127	61.91%
Total Unrestricted Educational Activities	\$ 39,025,883	\$ 24,278,283	62.21%	\$ 42,208,943	\$ 25,753,846	\$ 16,455,097	61.02%
Restricted							
Instruction	\$ 439,552	\$ 194,451	44.24%	\$ 245,333	\$ 111,251	\$ 134,082	45.35%
Public Service	\$ -	\$ 8,932		\$ -	\$ 2,556	\$ (2,556)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 2,227,818	\$ 556,761	24.99%	\$ 1,687,615	\$ 686,822	\$ 1,000,793	40.70%
Institutional Support	\$ 5,237	\$ -	0.00%	\$ 5,524	\$ -	\$ 5,524	0.00%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 9,888,174	\$ 7,337,603	74.21%	\$ 9,178,360	\$ 8,235,674	\$ 942,686	89.73%
Staff Benefits	\$ -	\$ 1,548,691		\$ -	\$ 1,547,422	\$ (1,547,422)	
Total Restricted Educational Activities	\$ 12,560,781	\$ 9,646,439	76.80%	\$ 11,116,832	\$ 10,583,725	\$ 533,107	95.20%
Total Educational Activities	\$ 51,586,664	\$ 33,924,722	65.76%	\$ 53,325,775	\$ 36,337,571	\$ 16,988,204	68.14%
Auxiliary Enterprises	\$ 2,955,515	\$ 1,769,263	59.86%	\$ 3,186,039	\$ 1,716,013	\$ 1,470,026	53.86%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 788,928		\$ -	\$ 777,970	\$ (777,970)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 426,576		\$ -	\$ 440,456	\$ (440,456)	
Total Operating Expenses	\$ 54,542,179	\$ 36,909,489	67.67%	\$ 56,511,814	\$ 39,272,011	\$ 17,239,803	69.49%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 416,848	\$ 170,425	40.88%	\$ 380,364	\$ 745,335	\$ (364,971)	195.95%
Gain/Loss on Disposal of Fixed Assets	\$ (10,000)	\$ (10,375)		\$ (10,000)	\$ (12,670)	\$ 2,670	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,403,560	\$ 135,474	9.65%	\$ 1,349,349	\$ 246,220	\$ 1,103,129	18.25%
Capital Outlay (Non-Construction)	\$ 1,289,664	\$ 946,870	73.42%	\$ 682,983	\$ 477,118	\$ 205,865	69.86%
TOTAL	\$ 57,642,251	\$ 38,151,884	66.19%	\$ 58,914,510	\$ 40,728,015	\$ 18,186,495	69.13%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.c.

SUBJECT: Budget Amendment #2

INFORMATION AND DISCUSSION: The 2020-21 budget amendment #2 is attached for review and approval by the Board of Trustees. The budget amendment includes the following: (1) to move budget for WCWC rent and insurance to correct department; (2) to record CARES and CRRSAA grant awards; (3) to reallocate tuition and fee revenue to actual; (4) to reallocate dual credit contract instruction funds to dual credit WCWC; (5) to allocate institutional enrichment fee revenue to auxiliary services; (6) to record the donation from Baseball Booster Club for camera installation for live streaming games; (7) to adjust WCWC lease budget due to savings from bond refinance; (8) to reallocate funds for HR advertising; (9) to record additional fine arts events revenue; (10) to reallocate funds for purchase of bus; (11) to record transfer from reserves for purchase of Kingsley building; (12) to record contribution for baseball field turf; and (13) to record the transfer from reserves for expenses related to the reduction in force.

RECOMMENDATION: That the Board of Trustees approves the budget amendment #2 as presented in the attached summary.

ATTACHMENTS: Memorandum from Dr. Andra Cantrell to Dr. Tod Allen Farmer summarizing the 2020-21 budget amendment #2.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

MEMORANDUM

To: Dr. Tod Allen Farmer

From: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Date: May 13, 2021

Subject: 2020-21 Budget Amendment #2

A summary of the budget amendment is as follows:

Item #	Department	Description	Account #	2020-21 Original Budget	2020-21 Budget Amend. #2	Proposed Amend 20-21 Budget
1	General Institutional	Lease-Equipment/Vehicles/Space	10-20-61410-00-52140	2,861,475	(2,861,475)	-
	General Services	Lease-Equipment/Vehicles/Space	10-20-71110-00-52140	-	2,861,475	2,861,475
	General Institutional	Insurance	10-20-61410-00-53010	70,000	(70,000)	-
	General Services	Insurance	10-20-71110-00-53010	-	70,000	70,000
	<i>(To move the budget for rent and insurance to the correct department.)</i>					-
2	CARES Act	Equipment \$500-\$4999	22-00-59140-00-50090	500,000	(108,131)	391,869
	CARES Act	Operating Grant-Federal	22-00-59140-00-44110	(738,596)	108,131	(630,465)
	<i>(To adjust CARES Act grant to actual.)</i>					-
3	CRRSAA Grant	Operating Grant-Federal	22-00-59150-00-44110	-	(4,693,776)	(4,693,776)
	CRRSAA Grant	Supplies	22-00-59150-00-50010	-	1,000,000	1,000,000
	CRRSAA Grant	Equipment \$500-\$4999	22-00-59150-00-50090	-	1,000,000	1,000,000
	CRRSAA Grant	Equipment \$5000 & Above	22-00-59150-00-91010	-	2,693,776	2,693,776
	<i>(To record additional CRSA grant funds for institution.)</i>					-
4	CRRSAA Grant	Non-Operating Grant-Federal	21-00-81246-00-46230	-	(1,273,648)	(1,273,648)
	CRRSAA Grant	Student Aid	21-00-81246-00-57065	-	1,273,648	1,273,648
	<i>(To record additional CRSA grant funds for student aid.)</i>					-
5	CARES Act-Strengthening the Institution	Operating Grant-Federal	22-00-59145-00-44110	-	(127,960)	(127,960)
	CARES Act-Strengthening the Institution	Supplies	22-00-59145-00-50010	-	127,960	127,960
	<i>(To record CARES Act-Strengthening the Institution grant.)</i>					-
6	Tuition & Fees	In-District Fall	10-10-00000-00-41110	(1,185,374)	53,595	(1,131,779)
	Tuition & Fees	In-District Spring	10-10-00000-00-41120	(1,052,495)	262,278	(790,217)
	Tuition & Fees	In-District Summer	10-10-00000-00-41130	(152,522)	25,000	(127,522)
	Tuition & Fees	Out-of-District Fall	10-10-00000-00-41210	(1,411,753)	(115,206)	(1,526,959)
	Tuition & Fees	Out-of-District Spring	10-10-00000-00-41220	(1,271,111)	284,146	(986,965)
	Tuition & Fees	Out-of-District Summer	10-10-00000-00-41230	(174,283)	15,014	(159,269)
	Tuition & Fees	Out-of-District Wise Fall	10-10-00000-00-41310	(105,701)	(18,416)	(124,117)
	Tuition & Fees	Out-of-District Wise Spring	10-10-00000-00-41320	(98,692)	1,772	(96,920)
	Tuition & Fees	Non-Resident Fall	10-10-00000-00-41510	(144,001)	(56,760)	(200,761)
	Tuition & Fees	Non-Resident Spring	10-10-00000-00-41520	(118,085)	(34,177)	(152,262)
	Tuition & Fees	Differential Fall	10-10-00000-00-41610	(324,694)	(63,388)	(388,082)
	Tuition & Fees	Differential Spring	10-10-00000-00-41620	(301,085)	76,095	(224,990)
	Tuition & Fees	Lab Fees Fall	10-10-00000-00-42110	(71,309)	(31,932)	(103,241)
	Tuition & Fees	Lab Fees Spring	10-10-00000-00-42120	(57,047)	(13,237)	(70,284)
	Tuition & Fees	General Fees Fall	10-10-00000-00-42210	(991,379)	118,337	(873,042)
	Tuition & Fees	General Fees Spring	10-10-00000-00-42220	(624,960)	(59,078)	(684,038)
	Tuition & Fees	In-District Fall	10-30-00000-00-41110	(15,884)	(8,341)	(24,225)
	Tuition & Fees	In-District Spring	10-30-00000-00-41120	(24,638)	3,738	(20,900)
	Tuition & Fees	Out-of-District Fall	10-30-00000-00-41210	(43,867)	(4,805)	(48,672)
	Tuition & Fees	Out-of-District Spring	10-30-00000-00-41220	(37,494)	(1,038)	(38,532)
	Tuition & Fees	Out-of-District Summer	10-30-00000-00-41230	(25,786)	20,000	(5,786)
	Tuition & Fees	Out-of-District Wise Fall	10-30-00000-00-41310	-	(2,618)	(2,618)
	Tuition & Fees	Non-Resident Fall	10-30-00000-00-41510	(5,225)	5,225	-
	Tuition & Fees	Non-Resident Spring	10-30-00000-00-41520	(4,180)	4,180	-
	Tuition & Fees	Non-Resident Summer	10-30-00000-00-41530	(2,299)	2,299	-
	Tuition & Fees	Lab Fees Spring	10-30-00000-00-42120	(1,764)	(1,152)	(2,916)
	Tuition & Fees	General Fees Spring	10-30-00000-00-42220	-	(10,400)	(10,400)

Item				2020-21	2020-21	Proposed
#	Department	Description	Account #	Budget	Amend. #2	Budget
	Tuition & Fees	General Fees Summer	10-30-00000-00-42230	-	(1,200)	(1,200)
	Tuition & Fees	In-District Fall	10-40-00000-00-41110	(4,873)	(922)	(5,795)
	Tuition & Fees	In-District Spring	10-40-00000-00-41120	(6,137)	1,862	(4,275)
	Tuition & Fees	Out-of-District Spring	10-40-00000-00-41220	(19,710)	10,432	(9,278)
	Tuition & Fees	Out-of-District Granbury Fall	10-40-00000-00-41410	(254,174)	102,542	(151,632)
	Tuition & Fees	Out-of-District Granbury Spring	10-40-00000-00-41420	(219,564)	128,232	(91,332)
	Tuition & Fees	Non-Resident Fall	10-40-00000-00-41510	(5,016)	(1,562)	(6,578)
	Tuition & Fees	Non-Resident Spring	10-40-00000-00-41520	(7,733)	4,455	(3,278)
	Tuition & Fees	Lab Fees Fall	10-40-00000-00-42110	(6,170)	2,661	(3,509)
	Tuition & Fees	Lab Fees Spring	10-40-00000-00-42120	(4,936)	2,256	(2,680)
	Tuition & Fees	In-District Fall	10-50-00000-00-41110	(415,330)	(103,759)	(519,089)
	Tuition & Fees	In-District Spring	10-50-00000-00-41120	(495,021)	(32,894)	(527,915)
	Tuition & Fees	Out-of-District Fall	10-50-00000-00-41210	(625,700)	(103,068)	(728,768)
	Tuition & Fees	Out-of-District Spring	10-50-00000-00-41220	(656,377)	(148,753)	(805,130)
	Tuition & Fees	Out-of-District Wise Fall	10-50-00000-00-41310	(152,165)	(12,650)	(164,815)
	Tuition & Fees	Out-of-District Wise Spring	10-50-00000-00-41320	(149,565)	(13,893)	(163,458)
	Tuition & Fees	Non-Resident Fall	10-50-00000-00-41510	(42,009)	(65,252)	(107,261)
	Tuition & Fees	Non-Resident Spring	10-50-00000-00-41520	(40,546)	(84,590)	(125,136)
	Tuition & Fees	Differential Fall	10-50-00000-00-41610	(20,520)	6,480	(14,040)
	Tuition & Fees	Differential Spring	10-50-00000-00-41620	(22,800)	12,740	(10,060)
	Tuition & Fees	Lab Fees Fall	10-50-00000-00-42110	(42,978)	17,078	(25,900)
	Tuition & Fees	Lab Fees Spring	10-50-00000-00-42120	(34,382)	4,454	(29,928)
	Tuition & Fees	General Fees Fall	10-50-00000-00-42210	-	(9,900)	(9,900)
	Tuition & Fees	General Fees Spring	10-50-00000-00-42220	-	(13,820)	(13,820)
	Tuition & Fees	In-District Fall	10-60-00000-00-41110	(447,008)	11,119	(435,889)
	Tuition & Fees	In-District Spring	10-60-00000-00-41120	(410,005)	(4,313)	(414,318)
	Tuition & Fees	In-District Summer	10-60-00000-00-41130	(1,353)	1,353	-
	Tuition & Fees	Out-of-District Fall	10-60-00000-00-41210	(407,846)	(6,393)	(414,239)
	Tuition & Fees	Out-of-District Spring	10-60-00000-00-41220	(352,864)	(36,792)	(389,656)
	Tuition & Fees	Out-of-District Summer	10-60-00000-00-41230	(1,778)	1,778	-
	Tuition & Fees	Out-of-District Wise Fall	10-60-00000-00-41310	(206,203)	197,040	(9,163)
	Tuition & Fees	Out-of-District Wise Spring	10-60-00000-00-41320	(160,644)	87,363	(73,281)
	Tuition & Fees	Out-of-District Wise Summer	10-60-00000-00-41330	(7,122)	7,122	-
	Tuition & Fees	Non-Resident Spring	10-60-00000-00-41520	(3,135)	(1,903)	(5,038)
	Tuition & Fees	Lab Fees Fall	10-60-00000-00-42110	(26,336)	15,073	(11,263)
	Tuition & Fees	Lab Fees Spring	10-60-00000-00-42120	(21,070)	11,608	(9,462)
	Tuition & Fees	Lab Fees Summer	10-60-00000-00-42130	(5,267)	5,267	-
	Tuition & Fees	General Fees Fall	10-60-00000-00-42210	-	(20,875)	(20,875)
	Tuition & Fees	General Fees Spring	10-60-00000-00-42220	-	(9,815)	(9,815)
	Tuition & Fees	Out-of-District Wise Fall	10-65-00000-00-41310	-	(206,203)	(206,203)
	Tuition & Fees	Out-of-District Wise Spring	10-65-00000-00-41320	-	(160,644)	(160,644)
	Tuition & Fees	Lab Fees Fall	10-65-00000-00-42110	-	(7,122)	(7,122)
	Tuition & Fees	Lab Fees Spring	10-65-00000-00-42120	-	(1,943)	(1,943)
	Tuition & Fees	General Fees Fall	10-65-00000-00-42210	-	(22,875)	(22,875)
	Tuition & Fees	General Fees Spring	10-65-00000-00-42220	-	(10,905)	(10,905)
	Tuition & Fees	In-District Fall	10-20-00000-00-41110	(23,465)	(8,531)	(31,996)
	Tuition & Fees	In-District Spring	10-20-00000-00-41120	(18,411)	3,173	(15,238)
	Tuition & Fees	Out-of-District Fall	10-20-00000-00-41210	(81,361)	(29,834)	(111,195)
	Tuition & Fees	Out-of-District Spring	10-20-00000-00-41220	(75,137)	37,400	(37,737)
	Tuition & Fees	Out-of-District Wise Fall	10-20-00000-00-41310	(359,159)	(5,576)	(364,735)
	Tuition & Fees	Out-of-District Wise Spring	10-20-00000-00-41320	(344,576)	37,429	(307,147)
	Tuition & Fees	Non-Resident Fall	10-20-00000-00-41510	(3,762)	(8,844)	(12,606)
	Tuition & Fees	Non-Resident Spring	10-20-00000-00-41520	(3,344)	(616)	(3,960)
	Tuition & Fees	Differential Fall	10-20-00000-00-41610	(35,796)	(38,276)	(74,072)
	Tuition & Fees	Differential Spring	10-20-00000-00-41620	(40,356)	18,916	(21,440)
	Tuition & Fees	Lab Fees Fall	10-20-00000-00-42110	(12,940)	(5,084)	(18,024)
	Tuition & Fees	Lab Fees Spring	10-20-00000-00-42120	(10,353)	(157)	(10,510)
	Tuition & Fees	TPEG Transfers	10-10-00000-00-41910	727,500	(327,500)	400,000
	Tuition & Fees	TPEG Transfers	10-30-00000-00-41910	-	20,000	20,000
	Tuition & Fees	TPEG Transfers	10-40-00000-00-41910	-	20,000	20,000
	Tuition & Fees	TPEG Transfers	10-50-00000-00-41910	-	170,000	170,000
	Tuition & Fees	TPEG Transfers	10-60-00000-00-41910	-	97,500	97,500
	Tuition & Fees	TPEG Transfers	10-65-00000-00-41910	-	20,000	20,000

				2020-21	2020-21	Proposed
Item				Original	Budget	Amend 20-21
#	Department	Description	Account #	Budget	Amend. #2	Budget
	<i>(To reallocate Tuition & Fees revenue to actual.)</i>				-	
7	Humanities	Contract Instruction	10-65-11310-00-52020	-	5,113	5,113
	Humanities	Contract Instruction	10-60-11310-00-52020	86,115	(5,113)	81,002
	Physics	Contract Instruction	10-65-11630-00-52020	-	7,410	7,410
	Physics	Contract Instruction	10-60-11630-00-52020	7,410	(7,410)	-
	Biology	Contract Instruction	10-65-11640-00-52020	-	14,274	14,274
	Biology	Contract Instruction	10-60-11640-00-52020	67,677	(14,274)	53,403
	Social Sciences	Contract Instruction	10-65-11710-00-52020	-	13,338	13,338
	Social Sciences	Contract Instruction	10-60-11710-00-52020	59,909	(13,338)	46,571
	<i>(To reallocate Dual Credit contract instruction funds to Dual Credit-WCWC.)</i>				-	
8	Institutional Enrichment Fee	Transfers	10-10-00000-00-47100	1,450,000	58,264	1,508,264
	Institutional Enrichment Fee	Transfers	15-10-00000-00-47100	(1,450,000)	(58,264)	(1,508,264)
	Institutional Enrichment Fee	Transfers	15-10-00000-00-47100	(1,508,264)	1,508,264	-
	Athletics Administration	Transfers-Institutional Enrichment Fee	15-10-91110-00-47100	-	(335,260)	(335,260)
	Men's Basketball	Transfers-Institutional Enrichment Fee	15-10-91120-00-47100	-	(112,822)	(112,822)
	Women's Basketball	Transfers-Institutional Enrichment Fee	15-10-91130-00-47100	-	(112,069)	(112,069)
	Baseball	Transfers-Institutional Enrichment Fee	15-10-91140-00-47100	-	(165,560)	(165,560)
	Softball	Transfers-Institutional Enrichment Fee	15-10-91150-00-47100	-	(130,947)	(130,947)
	Rodeo	Transfers-Institutional Enrichment Fee	15-10-91160-00-47100	-	(195,643)	(195,643)
	Phi Theta Kappa	Transfers-Institutional Enrichment Fee	15-00-92230-00-47100	-	(15,044)	(15,044)
	Alumni Activities	Transfers-Institutional Enrichment Fee	15-00-93110-00-47100	-	(3,000)	(3,000)
	Student Activities	Transfers-Institutional Enrichment Fee	15-10-92210-00-47100	-	(47,280)	(47,280)
	Golf	Transfers-Institutional Enrichment Fee	15-10-91170-00-47100	-	(28,829)	(28,829)
	Tennis	Transfers-Institutional Enrichment Fee	15-10-91180-00-47100	-	(28,479)	(28,479)
	Volleyball	Transfers-Institutional Enrichment Fee	15-10-91190-00-47100	-	(309)	(309)
	Cheerleaders	Transfers-Institutional Enrichment Fee	15-10-92220-00-47100	-	(14,498)	(14,498)
	Intramurals	Transfers-Institutional Enrichment Fee	15-10-92240-00-47100	-	(11,487)	(11,487)
	Institutional Enrichment	Transfers-Institutional Enrichment Fee	15-10-94110-00-47100	-	(307,037)	(307,037)
	Institutional Enrichment Fee	Transfers	10-20-00000-00-47100	125,000	25,055	150,055
	Institutional Enrichment Fee	Transfers	15-20-00000-00-47100	(125,000)	(25,055)	(150,055)
	Institutional Enrichment Fee	Transfers	15-20-00000-00-47100	(150,055)	150,055	-
	Student Activities	Transfers-Institutional Enrichment Fee	15-20-92210-00-47100	-	(3,990)	(3,990)
	Institutional Enrichment	Transfers-Institutional Enrichment Fee	15-20-94110-00-47100	-	(146,065)	(146,065)
	<i>(To allocate Institutional Enrichment Fees to Auxiliary Services.)</i>				-	
9	Baseball	Equipment \$5000 & Above Capital	15-10-91140-00-91010	11,500	18,463	29,963
	Baseball	Contributions & Gifts	15-10-91140-00-46240	(5,400)	(18,463)	(23,863)
	<i>(To record donation from Baseball Booster Club for camera installation for live-streaming games.)</i>					
10	General Services	Lease-Equipment/Vehicles/Space	10-20-71110-00-52140	2,861,475	(562,473)	2,299,002
	Transfer	Transfer from Reserves	10-20-00000-00-47130	(425,612)	425,612	-
	Tuition & Fees	Out-of-District Wise Spring	10-20-00000-00-41320	(307,147)	48,495	(258,652)
	Tuition & Fees	General Fees Fall	10-20-00000-00-42210	(135,574)	42,990	(92,584)
	Tuition & Fees	Out-of-District Spring	10-20-00000-00-41220	(75,137)	39,068	(36,069)
	General Services	Independent Contractor	10-20-71110-00-52030	156,900	6,308	163,208
	<i>(To adjust WCWC budget due to lease savings from bond refinance.)</i>				-	
11	Instruction Admin-VP Instruction	Staff Development	10-00-41110-00-51130	50,000	(5,000)	45,000
	Human Resources	Advertising/Promotional	10-00-61220-00-5110	10,525	5,000	15,525
	<i>(To move money for advertising.)</i>					
12	Fine Arts	Other Income	15-10-92260-00-44230	(15,000)	(15,000)	(30,000)
	Fine Arts	Supplies	15-10-92260-00-50010	-	15,000	15,000
	<i>(To record additional Fine Arts events revenue.)</i>					
13	General Institutional	Contingency	10-00-61410-00-59010	1,188,827	(200,000)	988,827
	Fleet Vehicles	Equipment \$5000 & Above	10-10-72110-00-91010	100,000	200,000	300,000
	<i>(To reallocate funds for purchase of bus.)</i>					
14	Operating	Transfer from Reserves	10-10-00000-00-47130	(254,100)	(550,000)	(804,100)
	Investment in Plant	Transfer from Reserves	65-00-00000-00-47130	-	550,000	550,000

				2020-21	2020-21	Proposed
Item				Original	Budget	Amend 20-21
#	Department	Description	Account #	Budget	Amend. #2	Budget
		<i>(To transfer funds from reserves for purchase of Kingsley building.)</i>				
15	Operating	Contributions/Gifts	10-10-00000-00-46240	(10,000)	(341,038)	(351,038)
	Major Repairs & Rehab	Independent Contractor	10-10-71310-00-52030	1,500,000	341,038	1,841,038
		<i>(To record contributions for Baseball Field Turf.)</i>				
16	Operating	Transfer from Reserves	10-10-00000-00-47130	(1,585,775)	(200,000)	(1,785,775)
	General Institutional	Contingency	10-00-61410-00-59010	988,827	200,000	1,188,827
		<i>(To record transfer from reserves for reduction in force expenses.)</i>				



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

CONSENT AGENDA ITEM: #4.d.

SUBJECT: Disposal of Obsolete and Surplus Items Through E-waste Recycling & Online Auction

INFORMATION AND DISCUSSION: According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano as well as items to be placed for sale in an online auction with Lone Star Auctioneers through our interlocal cooperative with TASB Buyboard Contract #620-20. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

RECOMMENDATION: That the Board of Trustees authorize disposal of obsolete and surplus items as presented

ATTACHMENTS: Weatherford College Obsolete and Surplus Items

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs



Picture 1



Picture 2



Picture 3



Picture 4



Lot 1



Lot 2



Lot 3



Lot 4



Lot 5



Lot 6



Lot 7



Lot 8



Lot 9



Lot 10



Lot 11



Lot 12



Lot 13



Lot 14



Lot 15



Lot 16



Lot 17



Lot 18



Lot 19



Lot 20



Lot 21



Lot 22

TECHNOLOGY EQUIPMENT TO BE RECYCLED

INV #	DATE	VENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG	ROOM	SEGMENT	#54950	#55000
22204	7/15/08	DELL USA	84209	10-1-1120	15-1-9504	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	16GTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00	
24726	02/12/16	DELL USA	62209	10-1-1503	10-1-1503	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 9020	DCP1482	EC	AGRI	CONT. #3	RECYCLE	\$828.46	
25257	10/25/10	DELL USA	11087	10-1-1550	10-1-1550	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	85892P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05	
23524	11/23/09	DELL USA	00917	10-1-2030	10-1-2075	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	LATITUDE E6500	6NFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00	
25344	03/03/11	DELL USA	11159	10-1-2030	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	E6510	J3KHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
25991	01/09/14	DELL USA	41501	10-1-2030	10-1-2030	COMPUTERS AND EQUIPMENT	TABLET	DELL USA	VENUE 11 PRO	D6R87Z1	EC	AGRI	CONT. #3	RECYCLE	\$939.00	
24223	07/16/14	DELL USA	43920	10-1-2030	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	M2800	8Z11H12	EC	TECH	110	K. SMITH	\$1,132.00	
25356	10/25/10	DELL USA	11072	10-1-2040	10-1-2040	COMPUTERS AND EQUIPMENT	LAPTOP	Dell	E6510	1BLHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
24485	01/20/15	DELL USA	51781	10-1-2050	10-1-2050	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	M2800	7L7VK12	EC	AGRI	CONT. #3	RECYCLE	\$1,001.94	
22983	08/30/10	APPLE INC	05145	10-1-2065	10-1-2065	COMPUTERS AND EQUIPMENT	DESKTOP	APPLE	MAC PRO 2 A1289	H00343KMEUH	EC	AGRI	CONT. #3	RECYCLE	\$3,514.00	
24599	09/23/15	DELL USA	60676	10-1-2075	10-1-2075	COMPUTERS AND EQUIPMENT	LAPTOP	DELL	E6540	95SVY52	EC	AGRI	CONT. #3	RECYCLE	\$974.07	
20620	04/29/04	OFFICE DEPOT	42959	10-1-4100	10-1-4100	OFFICE EQUIPMENT/MACHINES	SHREDDER	FELLOWS	PS 320	240196546R	EC	AGRI	CONT. #3	RECYCLE	\$525.00	
24224	07/15/14	DELL USA	43852	10-1-4107	10-1-6020	COMPUTERS AND EQUIPMENT	IPAD CART	ERGOTRON	A6969493	N/A	EC	AGRI	CONT. #3	RECYCLE	\$1,638.74	
24225	07/15/14	DELL USA	43852	10-1-4107	10-1-6020	COMPUTERS AND EQUIPMENT	IPAD CART	ERGOTRON	A6969493	N/A	EC	AGRI	CONT. #3	RECYCLE	\$1,638.74	
24602	08/21/15	DELL USA	54105	10-1-4110	10-1-4110	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6540	JYGLT32	EC	AGRI	CONT. #3	RECYCLE	\$1,004.04	
22136	7/15/08	DELL USA	84209	10-1-4113	10-1-4112	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 755	8WBTRG1	EC	AGRI	CONT. #3	RECYCLE	\$735.00	
23555	11/23/09	DELL USA	00734	10-1-4154	10-1-4154	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	HB6C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
25270	10/13/10	DELL USA	11080	10-1-4190	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	HL792P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05	
23640	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	9XZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23641	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	2YZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23642	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	HXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23643	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4YZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23650	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	DXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23651	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	CXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23652	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	FXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23654	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	117K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23655	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	D07K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23656	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	8XZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23657	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	307K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23658	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	JXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23659	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	BXZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23660	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	907K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23661	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	707K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23662	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	807K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23663	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	507K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23664	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	407K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23666	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	207K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23667	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	807K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	

INV #	DATE	VENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG.	ROOM	SEGMENT	#54950	#55000
23668	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	607K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23669	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	1YZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23678	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	5FZJ3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
23679	10/30/09	DELL USA	00746	10-1-4194	10-1-4194	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	J07K3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00	
24220	07/15/14	APPLE INC	43855	10-1-4194	10-1-2030	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE INC	A1502	C02N11VSFH00	EC	AGRI	CONT. #3	TECH SERVICES	\$1,375.00	
23570	12/04/09	DELL USA	00736	10-1-5142	10-1-5142	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	H5VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00	
24944	10/05/16	DELL USA	70471	10-1-5143	10-1-5143	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATTITUDE 5570	BRTPPC2	EC	AGRI	CONT. #3	RECYCLE	\$987.00	
24921	09/13/16	DELL USA	70349	10-1-5147	10-1-5147	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E5550	263NK72	EC	AGRI	CONT. #3	RECYCLE	\$987.00	
22477	10/15/08	DELL USA	90899A	10-1-5224	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	3033LH1	EC	AGRI	CONT. #3	RECYCLE	\$735.00	
23557	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	HKFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00	
23611	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	60VG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00	
25313	10/25/10	DELL USA	11089	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	J5KHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11	
25882	08/15/13	DELL USA	34334	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	HGPJNX1	EC	AGRI	CONT. #3	RECYCLE	\$900.85	
22042	5/5/08	DELL USA	83406	10-1-6000	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	755 USFF	9KW67G1	EC	AGRI	CONT. #3	RECYCLE	\$1,025.00	
24807	04/29/16	DELL USA	63233	10-1-6020	10-1-6020	COMPUTERS AND EQUIPMENT	DESKTOP	DELL	OPTIPLEX 9020	717FGB2	EC	AGRI	CONT. #3	RECYCLE	\$842.00	
25410	10/26/11	DELL USA	20952	10-1-8085	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	8FZWTR1	EC	AGRI	CONT. #3	RECYCLE	\$773.28	
27078	08/15/12	DELL USA	24168	10-2-1210	10-2-1210	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	5HD74V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	\$0.00
27098	06/05/12	DELL USA	23614	10-2-1500	10-2-1500	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	DSL74V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	\$0.00
27100	07/03/12	DELL USA	23597	10-2-2010	10-2-2010	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	DSH74V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
27101	07/03/12	DELL USA	23597	10-2-2010	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	DSK94V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
27105	07/03/12	DELL USA	23597	10-2-2010	10-2-2010	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	DSG94V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
27072	07/03/12	DELL USA	23597	10-2-2010	10-2-2010	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	SHL54V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
27121	06/08/12	DELL USA	23614	10-2-2010	10-2-2010	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	HLOTFS1	EC	AGRI	CONT. #3	RECYCLE	\$1,194.31	
26846	07/27/12	OFFICE DEPOT	24134	10-2-2010	10-2-2010	OFFICE EQUIPMENT/MACHINES	PAPER SHREDDER	FELLOWS	PAPER SHREDDER	CRC38250	EC	AGRI	CONT. #3	RECYCLE	\$925.24	
26161	05/29/12	DELL USA	23560	10-2-2030	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	7LHS22C	EC	AGRI	CONT. #3	RECYCLE	\$817.60	
27076	08/15/12	Dell	24168	10-2-8030	10-2-8030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	5HJC4V1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
26151	05/29/12	Dell	23482	30-1-1010	10-1-5124	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 790	GTNOQS1	EC	AGRI	CONT. #3	RECYCLE	\$817.00	
24271	05/07/14	POCKET NURSE ENTERPRISES	41552	30-1-1040	10-1-5148	MEDICAL EQUIPMENT	HOSPITAL BED	HILL ROM	LIGHT OAK 3009N	1105-25Q45-A	EC	AGRI	SHOP	RECYCLE	\$2,549.00	
24277	05/07/14	POCKET NURSE ENTERPRISES	41552	30-1-1040	10-1-5148	MEDICAL EQUIPMENT	HOSPITAL BED	HILL ROM	LIGHT OAK 3009N	1105-33D41-A	EC	AGRI	SHOP	RECYCLE	\$2,549.00	
25702	11/14/12	APPLE INC	31313	30-1-1460	10-1-5142	COMPUTERS AND EQUIPMENT	IPAD 16GB BLACK	APPLE INC	16 GB BLACK	SDMQJNVLF182	EC	BUSI	215	ADD-ON \$479.00	\$571.74	
25702	10/18/12	SOUTHERN COMPUTER WAREHSE INC.	31311A	30-1-1460	10-1-5142	COMPUTERS AND EQUIPMENT	KEYBOARD AND COVER	ZAGG	ZAGGFOLIO		EC	BUSI	215	ADD-ON \$92.74		
24021	01/31/14	DELL USA	42088	30-1-4206	10-2-2010	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	GKMFZ1	EC	AGRI	CONT. #3	RECYCLE	\$1,009.64	
22655	1/15/09	DELL USA	93884	30-1-5420	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 760	GNGJ4J1	EC	AGRI	CONT. #3	RECYCLE	\$970.93	
25194	07/08/10	HERRING BANK	04541	10-1-2077	10-1-2077	COMPUTERS AND EQUIPMENT	ID CARD ISSUING STATION	FARGO	089183	B0200274	EC	AGRI	RECYCLE	FRONT OFFICE		\$5,100.00
25400	07/19/11	HERRING BANK	14481	10-1-2077	10-1-2077	COMPUTERS AND EQUIPMENT	ID PRINTER	FARGO	HDP5000		EC	AGRI	RECYCLE	\$4,500.00		\$6,000.00
25400	07/19/11	HERRING BANK	14481	10-1-2077	10-1-2077	COMPUTERS AND EQUIPMENT	DESKTOP	DELL	OPTIPLEX 360	9YV1DK1	EC	AGRI	RECYCLE	\$1,000.00		
25400	07/19/11	HERRING BANK	14481	10-1-2077	10-1-2077	COMPUTERS AND EQUIPMENT	CAMERA, CART				EC	AGRI	RECYCLE	\$500.00		

Lot #	Title including Quantity (Only use 45 Characters)	Description including dimensions, working condition, etc... (Unlimited characters but do not use "quotation marks")	Item Physical Address	Contact Person Name	Contact Person Phone	Contact Person Email	Preview Dates / Times (TBD)	Removal Dates / Times: (TBD)
1	(2) HON 4 Drawer Metal Filing Cabinets (1) 2 Drawer Metal Filing Cabinet	(2) HON 4 Drawer Metal Filing Cabinets (1) 2 Drawer Metal Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
2	(1) HON Desk, (1) Wood Book Shelf	(1) HON Desk, (1) Wood Book Shelf 71" x 36" x 12"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
3	(2) HON 2 Drawer Lateral Filing Cabinets	(2) HON 2 Drawer Lateral Filing Cabinets	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
4	(2) Sunlite Drum Sets	(2) Sunlite Drum Sets, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
5	(2) 5 Drawer HON Filing Cabinets, (1) 4 Drawer Filing Cabinet	(2) 5 Drawer HON Filing Cabinets, (1) 4 Drawer Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
6	(2) Metal Shelves, (1) 5 Drawer Filing Cabinet	(2) Metal Shelves, (1) 5 Drawer Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
7	(1) HON Desk With Hutch	(1) HON Desk With Hutch	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
8	(1) Lateral 4 Drawer Metal Filing Cabinet, (2) 4 Drawer Metal Filing Cabinet	(1) Lateral 4 Drawer Metal Filing Cabinet, (2) 4 Drawer Metal Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
9	(6) Folding Tables	(2) 96"x36", (2) 72"x30", (1) 60"x18", (1) 60"x30"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
10	(1) White Board, (2) Cork Boards, (1) Chalk/White Board	(1) White Board 48"x48", (1) Cork Board 72"x48", (1) Cork Board 48"x36" (1) Chalk/White Board 72"x48"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
11	(1) HON Desk	(1) HON Desk 72"x36"	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
12	(18) Rolling Chairs	(18) Rolling Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
13	(1) Dodge Durango 2004	(1) Dodge Durango 2004, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
14	(3) Guitar Amplifiers	(3) Guitar Amplifiers, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only

15	(1) Yamaha Electric Piano	(1) Yamaha Electric Clavinova Piano, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
16	(1) Office Desk, (1) Lateral Wood Filing Cabinet	(1) Office Desk, (1) Lateral Wood Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
17	(1) Yamaha Electric Piano	(1) Yamaha Electric Clavinova Piano, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
18	(11) Office Chairs	(11) Office Chairs	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
19	(2) Metal Shelves, (1) Lateral Filing Cabinet	(2) Metal Shelves, (1) Lateral Filing Cabinet	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
20	(1) Workstation With Power	(1) Workstation With Power, "84L x 31"W x 36"H	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
21	(1) Yamaha Electric Piano	(1) Yamaha Electric Clavinova Piano, Unknown Working Condition	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only
22	(1) 33 Passenger Mini Bus, Eldorado	(1) 33 Passenger Mini Bus, Eldorado, Aero Elite T4443	225 College Park Drive, Weatherford, TX 76086	Derek Peterson	817-598-6461	dpeterson@wc.edu	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only	Week Days Monday - Friday, 9:00 am - 2:00 pm, By Appointment Only



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.e.

SUBJECT: Transfer from Unrestricted Reserves for Baseball Turf Project

INFORMATION AND DISCUSSION: The baseball turf project was approved by the Board on February 11, 2021 at a total cost of \$1,204,194. Currently, the Foundation has raised \$422,565. The campaign is still in progress and will continue through the end of the year. At this point in time, the administration is asking permission to transfer up to a total of \$781,629 from unrestricted reserves to complete the project. If additional dollars are donated, the \$781,629 will be reduced by that amount.

RECOMMENDATION: The Board of Trustees authorize a transfer of up to \$781,629 from unrestricted reserves to complete the baseball field turf project.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.f.

SUBJECT: Depository Bank Services #RFP-01-22

INFORMATION AND DISCUSSION: In compliance with the requirements of the School Depository Act and Chapter 45 of the Texas Education Code, Weatherford College has requested proposals for the contract for depository bank services for a period of two years with two optional two-year extensions.

Request for proposal packets were mailed to ten financial institutions on April 5, 2021. In addition, the two required notifications were published in the Weatherford Democrat. Sealed proposals were submitted to the Director of Purchasing by 2:00 p.m. on April 27, 2021 by:

- (1) First Financial Bank
- (2) Plains Capital Bank
- (3) Prosperity Bank

Administration prepared an analysis of the three proposals based upon current and future depository needs as well as current investment practices. Because of differing proposals, it was necessary to look at all proposals under two different scenarios: (1) Scenario 1 placing all funds in demand accounts; and (2) Scenario 2 placing \$20,000,000 in demand accounts and \$30,000,000 in certificates of deposits.

Under Scenario 1, Prosperity Bank's proposal generated the highest net revenue totaling \$99,820 while First Financial Bank and Plains Capital generated \$50,000 and \$46,466, respectively, using Scenario 1. Under Scenario 2, Prosperity Bank's proposal generated the highest net revenue totaling \$79,820 while First Financial Bank and Plains Capital generated \$57,500 and \$33,966, respectively, using Scenario 2.

Based upon the analysis, the administration would like to recommend that the bid for depository bank services be awarded to Prosperity Bank. Their proposal under Scenario 1 exceeds the next closest offer by \$49,820, and their proposal under Scenario 2 exceeds the next closest offer by \$22,320. Although, we know there are multiple scenarios that could be presented, we feel that the two scenarios analyzed are the most probable.



RECOMMENDATION: That the Board of Trustees approves Prosperity Bank for depository services for the period of September 1, 2021 through August 31, 2023.

ATTACHMENTS: Weatherford College Depository Proposal Analysis-Assumptions.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services

Weatherford College
Depository Proposal Analysis - Sept. 2021 thru Aug. 2023
Scenario 1 - Net Revenue Year 1

<u>REVENUES</u>	Plains Capital	Prosperity Bank	First Financial Bank
Estimated Demand Balance	50,000,000	50,000,000	50,000,000
Rate calculation	0.0025*10,000,000 0.0010*40,000,000	0.0020	0.0010
Estimated Interest Income	65,000	100,000	50,000
TOTAL ESTIMATED REVENUE	65,000	100,000	50,000
 <u>EXPENSES</u>			
Estimated Fees Charged			
FDIC Insurance Fee			
Estimated Annual Charges	18,534	180	waived
TOTAL ESTIMATED EXPENSE	18,534	180	0
NET ESTIMATED REVENUE TO WC (ANNUAL)	46,466	99,820	50,000

ACTIVITY SERVICE CHARGES

ACCOUNT MAINTENANCE

DEPOSITS AND OTHER CREDITS

Electronic (ACH) credit

CHECKS AND OTHER DEBITS

Electronic (ACH) debit

Clearing charges: On Us

Local banks

Transit

RETURNED DEPOSITED CHECKS

DAILY SWEEP MAINTENANCE

ADDITIONAL SWEEP ACCOUNTS

EDI NOTICES

Monthly Module Fee

POSITIVE PAY (Checks only)

Per exception

Per issue

Per return

CHECK IMAGES CD ROM

ACCOUNT ANALYSIS

ACCOUNT RECONCILIATION, MONTHLY

ONLINE BANK INFORMATION

Per transaction report

SAFEKEEPING SERVICES

Per int. pymt

Per holding security

OVERDRAFTS

VIRTUAL VAULT SERVICES

VAULT ORDERS PROCESSED

CURRENCY STRAPS ORDERED

ROLLED COIN ORDERED

STOP PAYMENT

DEPOSIT SLIPS

INTERNAL TRANSFERS

WIRE TRANSFERS - INCOMING

WIRE TRANSFERS - OUTGOING

Monthly Module Fee

ACH TRANSMISSION

Monthly Module Fee

ACH ITEMS

ACH RETURN NOTICE

ACH POSITIVE PAY

ACH POSITIVE PAY EXCEPTIONS

ACH RETURN ITEMS

ACH FULL DEBIT BLOCK

CASHIER'S CHECKS

CPA CONFIRMATIONS, ANNUAL

SAFE DEPOSIT BOX

	Prosperity Bank		Plains Capital		First Financial Bank	
	Monthly	Est. Annual Cost on 9 accounts	Monthly	Est. Annual Cost on 9 accounts	Monthly	Est. Annual Cost on 9 accounts
ACCOUNT MAINTENANCE	No Charge		\$ 10.00	\$ 1,080.00	WAIVED	
DEPOSITS AND OTHER CREDITS	No Charge		\$ 0.35	\$ 840.00	WAIVED	
Electronic (ACH) credit	No Charge		\$ 0.10		WAIVED	
CHECKS AND OTHER DEBITS	No Charge		\$ 0.12	\$ 764.64	WAIVED	
Electronic (ACH) debit	No Charge		\$ 0.10		WAIVED	
Clearing charges: On Us	No Charge		\$ 0.06	\$ 382.32	WAIVED	
Local banks	No Charge		\$ 0.06		WAIVED	
Transit	No Charge		\$ 0.06		WAIVED	
RETURNED DEPOSITED CHECKS	No Charge		\$ 10.00		WAIVED	
DAILY SWEEP MAINTENANCE	No Charge		\$ -		WAIVED	
ADDITIONAL SWEEP ACCOUNTS	No Charge		\$ -		WAIVED	
EDI NOTICES	No Charge		\$ 15.00	\$ 7,200.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
POSITIVE PAY (Checks only)	No Charge		\$ 10.00	\$ 1,200.00	WAIVED	
Per exception	No Charge		\$ 0.15	\$ 5.40	WAIVED	
Per issue	No Charge		\$ 0.10		WAIVED	
Per return	No Charge		\$ 5.00		WAIVED	
CHECK IMAGES CD ROM	No Charge		\$ 50.00		WAIVED	
ACCOUNT ANALYSIS	No Charge		\$ -		WAIVED	
ACCOUNT RECONCILIATION, MONTHLY	No Charge		\$ 30.00	\$ 3,240.00	WAIVED	
ONLINE BANK INFORMATION	No Charge		\$ 10.00	\$ 1,080.00	WAIVED	
Per transaction report	No Charge		\$ 0.05	\$ 90.00	NA	
SAFEKEEPING SERVICES	NA		\$ 35.00	\$ 420.00	WAIVED	
Per int. pymt	NA		\$ 15.00		WAIVED	
Per holding security	NA		\$ 2.00		WAIVED	
OVERDRAFTS	Varies		\$ 35.00		WAIVED	
VIRTUAL VAULT SERVICES	NA		\$ 0.90		WAIVED	
VAULT ORDERS PROCESSED	NA		\$ 2.00		WAIVED	
CURRENCY STRAPS ORDERED	No Charge		\$ 0.90		WAIVED	
ROLLED COIN ORDERED	No Charge		\$ 0.10		WAIVED	
STOP PAYMENT	No Charge		\$ 5.00	\$ 840.00	WAIVED	
DEPOSIT SLIPS	Cost	\$ 180.00	Cost	\$ 180.00	WAIVED	
INTERNAL TRANSFERS	No Charge		\$ 0.10	\$ 12.00	WAIVED	
WIRE TRANSFERS - INCOMING	No Charge		\$ 6.00		WAIVED	
WIRE TRANSFERS - OUTGOING	No Charge		\$ 7.00	\$ 168.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
ACH TRANSMISSION	No Charge		\$ 5.00	\$ 120.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
ACH ITEMS	No Charge		\$ 0.12	\$ 252.00	WAIVED	
ACH RETURN NOTICE	No Charge		\$ 2.00		WAIVED	
ACH POSITIVE PAY	NA		\$ 10.00		NA	
ACH POSITIVE PAY EXCEPTIONS	NA		\$ 0.15		NA	
ACH RETURN ITEMS	NA		\$ 5.00	\$ 300.00	NA	
ACH FULL DEBIT BLOCK	NA		\$ 5.00		NA	
CASHIER'S CHECKS	No Charge		\$ -		WAIVED	
CPA CONFIRMATIONS, ANNUAL	No Charge		\$ -		WAIVED	
SAFE DEPOSIT BOX	No Charge		\$ -		WAIVED	
		\$ 180.00		\$ 18,534.36		\$ -

Weatherford College
Depository Proposal Analysis - Sept. 2021 thru Aug. 2023
Scenario 2 - Net Revenue Yr 1

<u>REVENUES</u>	Plains Capital	Prosperity Bank	First Financial Bank
Estimated Demand Balance	20,000,000	20,000,000	20,000,000
Rate calculation	0.0025*10,000,000 0.0010*10,000,000	0.0020	0.0010
Estimated Interest Income	35,000	40,000	20,000
Certificates of Deposit			
90/91 day investments	30,000,000	30,000,000	30,000,000
90/91 Day Rate	0.0005	0.0010	0.0010
	15,000	30,000	30,000
1 Year investments	5,000,000	5,000,000	5,000,000
1 Year Rate	0.0005	0.0020	0.0015
	2,500	10,000	7,500
TOTAL ESTIMATED REVENUE	52,500	80,000	57,500
 <u>EXPENSES</u>			
Estimated Fee Charged			
FDIC Insurance Fee			
Estimated Annual Charges	18,534.36	180	WAIVED
TOTAL ESTIMATED EXPENSE	18,534	180	0
NET ESTIMATED REVENUE TO WC (ANNUAL)	33,966	79,820	57,500

	Prosperity Bank		Plains Capital		First Financial Bank	
	Monthly	Est. Annual Cost on 9 accounts	Monthly	Est. Annual Cost on 9 accounts	Monthly	Est. Annual Cost on 9 accounts
ACTIVITY SERVICE CHARGES						
ACCOUNT MAINTENANCE	No Charge		\$ 10.00	\$ 1,080.00	WAIVED	
DEPOSITS AND OTHER CREDITS	No Charge		\$ 0.35	\$ 840.00	WAIVED	
Electronic (ACH) credit	No Charge		\$ 0.10		WAIVED	
CHECKS AND OTHER DEBITS	No Charge		\$ 0.12	\$ 764.64	WAIVED	
Electronic (ACH) debit	No Charge		\$ 0.10		WAIVED	
Clearing charges: On Us	No Charge		\$ 0.06	\$ 382.32	WAIVED	
Local banks	No Charge		\$ 0.06		WAIVED	
Transit	No Charge		\$ 0.06		WAIVED	
RETURNED DEPOSITED CHECKS	No Charge		\$ 10.00		WAIVED	
DAILY SWEEP MAINTENANCE	No Charge		\$ -		WAIVED	
ADDITIONAL SWEEP ACCOUNTS	No Charge		\$ -		WAIVED	
EDI NOTICES	No Charge		\$ 15.00	\$ 7,200.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
POSITIVE PAY (Checks only)	No Charge		\$ 10.00	\$ 1,200.00	WAIVED	
Per exception	No Charge		\$ 0.15	\$ 5.40	WAIVED	
Per issue	No Charge		\$ 0.10		WAIVED	
Per return	No Charge		\$ 5.00		WAIVED	
CHECK IMAGES CD ROM	No Charge		\$ 50.00		WAIVED	
ACCOUNT ANALYSIS	No Charge		\$ -		WAIVED	
ACCOUNT RECONCILIATION, MONTHLY	No Charge		\$ 30.00	\$ 3,240.00	WAIVED	
ONLINE BANK INFORMATION	No Charge		\$ 10.00	\$ 1,080.00	WAIVED	
Per transaction report	No Charge		\$ 0.05	\$ 90.00	NA	
SAFEKEEPING SERVICES	NA		\$ 35.00	\$ 420.00	WAIVED	
Per int. pymt	NA		\$ 15.00		WAIVED	
Per holding security	NA		\$ 2.00		WAIVED	
OVERDRAFTS	Varies		\$ 35.00		WAIVED	
VIRTUAL VAULT SERVICES	NA		\$ 0.90		WAIVED	
VAULT ORDERS PROCESSED	NA		\$ 2.00		WAIVED	
CURRENCY STRAPS ORDERED	No Charge		\$ 0.90		WAIVED	
ROLLED COIN ORDERED	No Charge		\$ 0.10		WAIVED	
STOP PAYMENT	No Charge		\$ 5.00	\$ 840.00	WAIVED	
DEPOSIT SLIPS	Cost	\$ 180.00	Cost	\$ 180.00	WAIVED	
INTERNAL TRANSFERS	No Charge		\$ 0.10	\$ 12.00	WAIVED	
WIRE TRANSFERS - INCOMING	No Charge		\$ 6.00		WAIVED	
WIRE TRANSFERS - OUTGOING	No Charge		\$ 7.00	\$ 168.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
ACH TRANSMISSION	No Charge		\$ 5.00	\$ 120.00	WAIVED	
Monthly Module Fee	NA		\$ 10.00	\$ 120.00	NA	
ACH ITEMS	No Charge		\$ 0.12	\$ 252.00	WAIVED	
ACH RETURN NOTICE	No Charge		\$ 2.00		WAIVED	
ACH POSITIVE PAY	NA		\$ 10.00		NA	
ACH POSITIVE PAY EXCEPTIONS	NA		\$ 0.15		NA	
ACH RETURN ITEMS	NA		\$ 5.00	\$ 300.00	NA	
ACH FULL DEBIT BLOCK	NA		\$ 5.00		NA	
CASHIER'S CHECKS	No Charge		\$ -		WAIVED	
CPA CONFIRMATIONS, ANNUAL	No Charge		\$ -		WAIVED	
SAFE DEPOSIT BOX	No Charge		\$ -		WAIVED	
		\$ 180.00		\$ 18,534.36		\$ -

**Weatherford College
Request for Proposal
September 2021 thru August 2023**

	Plains Capital	Prosperity Bank	First Financial Bank
TIME DEPOSITS			
RATE FOR TIME DEPOSITS OF \$100,000. OR MORE	Not Quoted	Not Quoted	Not Quoted
FOR A PERIOD OF 7 TO 29 DAYS	0.05%	0.10	0.05
FOR A PERIOD OF 30 TO 59 DAYS	0.05%	0.10	0.05
FOR A PERIOD OF 60 TO 89 DAYS	0.05%	0.10	0.10
FOR A PERIOD OF 90 TO 179 DAYS	0.05%	0.15	0.12
FOR A PERIOD OF 180 TO 365 DAYS	0.05%	0.20	0.15
FOR A PERIOD OF 365 DAYS OR MORE	0.05%	0.10%	0.10% (91-180 days)
Current rate for a 90/91 day CD	0.05%	0.25%	Not Quoted
Current rate for a 24 month CD	0.05%		
Collateral Pledging			
Amount pledged	\$110 million total coverage between bank and FDIC	102% of time and demand deposits	110% of funds on deposit over FDIC insurance without limit.
Type of pledge	Securities	Securities	Securities
Monitoring	Daily monitoring	Daily Monitoring	Daily monitoring
DEMAND ACCOUNTS			
INTEREST RATE ON CHECKING	Balances up to \$10 million at a floor rate of .25%. Balances in excess of \$10 million at a floor rate of 0.10%	Posted NOW account rate, with a base of .20%	85% of the avg. 91 Day T-bill rate, with a floor of .10% and cap of 1.50%
CASH DONATION			
ACTIVITY SERVICE CHARGES			
ACCOUNT MAINTENANCE	Per account \$ 10.00	No Charge	WAIVED
DEPOSITS AND OTHER CREDITS	Per deposit \$ 0.35	No Charge	WAIVED
Electronic (ACH) credit	Per credit \$ 0.10	No Charge	WAIVED
CHECKS AND OTHER DEBITS	Per paid check \$ 0.12	No Charge	WAIVED
Electronic (ACH) Debit	Per debit \$ 0.10	No Charge	WAIVED
Clearing Charges On Us	\$ 0.06	No Charge	WAIVED
Local banks	\$ 0.06	No Charge	WAIVED
Transit	\$ 0.06	No Charge	WAIVED
RETURNED DEPOSITED CHECKS	\$ 10.00	No Charge	WAIVED
DAILY SWEEP MAINTENANCE	\$ -	No Charge	WAIVED
ADDITIONAL SWEEP ACCOUNTS	\$ -	No Charge	WAIVED
EDI NOTICES	Per EDI Report \$ 15.00	No Charge	WAIVED
Monthly Module Fee	\$ 10.00	NA	NA
POSITIVE PAY (Check only)	Per account \$ 10.00	No Charge	WAIVED
	Per exception \$ 0.15	No Charge	WAIVED
	Per issue \$ 0.10	No Charge	WAIVED
	Per return \$ 5.00	No Charge	WAIVED
CHECK IMAGES CD ROM	\$ 50.00	Not Offered	WAIVED
ACCOUNT ANALYSIS	\$ -	No Charge	-
ACCOUNT RECONCILIATION, MONTHLY	Per account \$ 20.00	No Charge	WAIVED
Monthly Module Fee	\$ 10.00	NA	NA
ONLINE BANK INFORMATION	Per account \$ 10.00	No Charge	WAIVED
	Per transaction report \$ 0.05	No Charge	WAIVED
SAFEKEEPING SERVICES	Per purchase/maturity \$ 35.00	Not Offered	WAIVED
	Per int. pymt \$ 15.00	Not Offered	WAIVED
	Per holding security \$ 2.00	Not Offered	WAIVED
OVERDRAFTS	\$ 35.00	Varies	WAIVED
VIRTUAL VAULT SERVICES	Per \$1,000 for cash deposited \$ 0.90	No Charge	WAIVED
VAULT ORDERS PROCESSED	Per Cash order \$ 2.00	No Charge	WAIVED
CURRENCY STRAPS ORDERED	Per \$1,000 \$ 0.90	No Charge	WAIVED
ROLLED COIN ORDERED	Per roll \$ 0.10	No Charge	WAIVED
STOP PAYMENT	\$ 5.00	No Charge	WAIVED
DEPOSIT SLIPS	Cost	Cost	WAIVED
INTERNAL TRANSFERS	\$ 0.10	No Charge	WAIVED
WIRE TRANSFERS - INCOMING	\$ 6.00	No Charge	WAIVED
WIRE TRANSFERS - OUTGOING	Per Wire \$ 7.00	No Charge	WAIVED
Monthly Module Fee	\$ 10.00	NA	NA
ACH TRANSMISSION	Per file upload \$ 5.00	No Charge	WAIVED
Monthly Module Fee	\$ 10.00	NA	NA
ACH ITEMS	Per ACH transaction \$ 0.12	No Charge	WAIVED
ACH RETURN NOTICE	\$ 2.00	No Charge	WAIVED
ACH POSITIVE PAY	Per account per month \$ 10.00	NA	NA
ACH POSITIVE PAY EXCEPTIONS	Per exception \$ 0.15	NA	NA
ACH RETURN ITEMS	Per return \$ 5.00	NA	NA
ACH FULL DEBIT BLOCK	Per account \$ 5.00	NA	NA
CASHIER'S CHECKS	\$ -	No Charge	WAIVED
CPA CONFIRMATIONS, ANNUAL	\$ -	No Charge	WAIVED
SAFE DEPOSIT BOX	\$ -	No Charge	WAIVED



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.g.

SUBJECT: Technology Consulting Services #RFP-10-21

INFORMATION AND DISCUSSION: In compliance with the requirements of Chapter 2254 Professional and Consulting Service of the Government Code, Weatherford College has requested proposals for a contract for technology consulting services for a period of one year with an optional one-year renewal.

This request for proposals is for Ellucian Colleague Software Technology Consultation, Engineering and Programming Services.

A total of two vendors, Campus Works Inc. and Ferrilli, submitted sealed proposals for the requested technology consulting services. Ferrilli has provided the best value that meets our specifications due to their lower purchase price as well as vast experience, knowledge, qualifications and past relationship with the College.

After review of the sealed proposals, Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Services, and Adam Finley, Executive Dean recommend award of this proposal based on annual cost to include 2,400 hours as follows:

CampusWorks, Inc.	\$372,000.00
Ferrilli	\$342,000.00

RECOMMENDATION: That the Board of Trustees approves Ferrilli for technology consulting services as presented.

ATTACHMENTS: None.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



**Weatherford College Board of Trustees
Consent Agenda**

DATE: May 13, 2021

AGENDA ITEM #4.h.

SUBJECT: TIPS Cooperative Contract #200206 Proposal on 38 Passenger Bus

INFORMATION AND DISCUSSION: Weatherford College requested cooperative contract offers from awarded vendors on a 37-39 passenger bus to replace the 2001 El Dorado Aero Elite 33 passenger mini bus, which has 96,324 miles. This bus will provide transportation for the new golf and tennis teams as well as other sports and campus groups. Offers were received from Master's Transportation and Creative Bus Sales. Master's Transportation provided the best value per the product specifications, price, and delivery time. The bus will also have an additional cost for a full bus wrap with Weatherford College logo.

Creative Bus Sales	\$221,263.01
Master's Transportation	\$195,000.00

After evaluation and review of the cooperative contract offers, Bob McKinley, Athletics Director, and Jeanie Hobbs, Director of Purchasing, recommend award of this cooperative contract offer to Master's Transportation.

RECOMMENDATION: The Board of Trustees award TIPS Cooperative Contract #200206 proposal to Master's Transportation as presented.

ATTACHMENTS: Master's Transportation TIPS Contract Proposal

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial & Administrative Affairs



Sales Order/Bill of Sale

<input type="checkbox"/> 800 Quik Trip Way • Belton, MO 64012 • (816) 318-9988 • Fax (816) 318-9998	<input type="checkbox"/> 3710 Central Ave Suite 5 • Kearney, NE 68847 • (308) 236-6363 • Fax (816) 318-9998
<input type="checkbox"/> 5535 Arbor Rd • Lincoln, NE 68514 • (402) 465-4372	<input type="checkbox"/> 1011 South Huron St • Denver, CO 80223 • (303) 627-4100 • Fax (303) 627-4137
<input type="checkbox"/> 171 Shady Oak Road • Ozark, MO 65721 • (417) 443-2207 • Fax (816) 318-9998	<input checked="" type="checkbox"/> 3840 Valley View Lane • Irving, TX 75062 • (800) 783-3613 • Fax (816) 318-9998
<input type="checkbox"/> 4364 Malvern Rd • Hot Springs, AR 71901 • (501) 262-9714 • Fax (501) 262-9715	<input type="checkbox"/> 5492 Newark Mall Rd • Newark, CA 94560 • (800) 783-3613

Date: 3/31/2021

Sold To Buyer: Weatherford College Phone: 817-598-6267

Address: 225 College Park Drive Email: jhobbs@wc.edu

City/State/Zip: Weatherford, TX 76086

CODE	YEAR	MAKE/BODY	SIZE	MILEAGE	VIN	AMOUNT
EC19-015	2020	Freightliner/EC 40	38	500	1FVACWFD9LHLU9936	\$ 195,000.00
						\$
						\$

REBATES: _____

Amount Amount Amount Amount

TOTAL REBATES \$ NA

TOTAL SELLING PRICE: \$ 195,000.00

TRADE-UNIT(S): _____ \$ NA

CREDIT DESIRED - <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO INSURANCE DESIRED - <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (See contract conditions on reverse side)	DELIVERY Del Date: <u>TBD</u> FOB: <u>Weatherford, TX</u>	OPTIONAL ITEMS: \$ <u>none</u> TAX: \$ <u>Exempt</u> SUBTOTAL: \$ <u>195,000.00</u> DOWN PAYMENT: \$ <u>NA</u> TOTAL DUE \$ <u>195,000.00</u>
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OPTIONAL ITEMS/SERVICE TO BE PERFORMED:
 Graphics are not included and will be purchased separately.
 TIPS contract number: 200206

BUYERS CERTIFICATION
 I hereby certify that:
 (1) The face and reverse sides of this contract sets forth all of the terms and conditions of the Sales Contract; there are no other contracts or provisions, oral or written, supplementary or in addition to the provisions expressly set forth in this contract; this contract cancels and supersedes all other understandings and agreements of the parties prior to the signing hereof and as of the date hereof, when signed by the dealer, comprises the complete agreement of the parties, AND
 (2) I have read the terms and conditions of this contract and have received a true copy thereof; AND
 (3) I guarantee that the title of my trade-in-vehicle(s) is not and never has been a salvage title. If a salvage title is delivered, the selling dealer may elect to void this sale and/or elect to collect damages- (including by not limited to dealer's expenses and lost profits) from me for the difference in value had my title not been salvage and/or branded _____ Signed

Notice to Buyer:
 Do not sign this instrument before you read it, or, if it contains blank spaces. You are entitled to a copy of this signed contract. Buyer acknowledges that the amounts shown on the instrument were quoted to him/her before he/she agreed to the sale. BUYER KNOWS THAT THE VEHICLE IS BEING SOLD "AS IS" BY THE SELLING DEALER. SHOULD THE MANUFACTURER'S WARRANTY APPLY TO THIS VEHICLE, IT IS DIRECTLY OFFERED BY THE MANUFACTURER TO THE BUYER. THE SELLING DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. DEALER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE. BUYER SHALL NOT BE ENTITLED TO RECOVER FROM THE SELLING DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

CONTRACTUAL DISCLOSURE STATEMENT:
 The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

SPECIAL TERMS: This purchase is not final without Weatherford Board approval and Purchase Order

WARRANTY AS IS/OTHER: Factory warranty

IS/OTHER: DEALER, _____ DATE: _____
 MASTER'S TRANSPORTATION, INC.

BUYER SIGNATURE: Tom Allen Farmer
 PRINTED NAME: Dr. Tod Allen Farmer DATE: April 6, 2021



Weatherford College Board of Trustees Report Consent Agenda

DATE: May 13, 2021

AGENDA ITEM: # 4.i.

SUBJECT: New Programs

Weatherford College will seek approval from the Texas Higher Education Coordinating Board to provide level one, level two and associate of applied science in Cybersecurity. The proposed programs are designed to build upon one another, with the level one certificate carrying a 33 semester credit hour requirement. The level one certificate program may be completed in a single academic year. The level two, forty-five-hour program advances student knowledge in the field. It sets the student up to complete the associate of applied science sixty-hour degree. The A.A.S. track includes core transfer courses required to meet SACS standards for the two-year degree. Courses for these programs will be offered in the fall of 2021.

Weatherford College is also advancing its proposal to offer the Baccalaureate in Applied Technology in Medical and Health Services Management. The program will begin operations in the fall of 2022.

RECOMMENDATION: That the Board of Trustees approve for the administration to begin the approval process for new programs, as presented, to the Texas Higher Education Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



Weatherford College Board of Trustees

DATE: May 13, 2021

AGENDA ITEM #5

SUBJECT: Election of Board of Trustees Officers for 2021-2023

INFORMATION AND DISCUSSION: Policy BCA Legal states that the Board will elect new officers at the first regular meeting following the election of new trustees.

The Board Officers are the Chairman, Vice Chairman, and Secretary. Policy BCA (Legal) states that the Board will have a President and Secretary, and other officers as the Board deems necessary or advisable. Past practice at Weatherford College has been to use the titles Chairman, Vice Chairman, and Secretary.

RECOMMENDATION: That the Board of Trustees elect a Chairman, Vice Chairman, and Secretary to serve from June 1, 2021 until the next Board of Trustees election of officers in 2023.

ATTACHMENTS: None

SUBMITTED BY: Dr. Tod Allen Farmer, President



Weatherford College Board of Trustees Report

DATE: May 13, 2021

AGENDA ITEM #6.a.

SUBJECT: Preliminary 2021-22 Budget

INFORMATION AND DISCUSSION: The projected 2021-22 preliminary budget is currently balanced at \$64,747,298. This budget represents an increase of \$126,424 over the 2020-21 budget. The following is a summary of major changes in revenue over the 2020-21 budget from the most current information received:

- State appropriations are showing an increase of \$162,988 based on preliminary numbers received from The Higher Education Coordinating Board. Final numbers should be received later this month.
- Student Aid currently shows a reduction of \$293,848.
- Operating Grants currently show a reduction of \$851,920.
- Net revenues from tuition and fees are projected to increase by \$466,503 due to tuition and fees rate increases. Projections will be adjusted based on summer enrollments.
- The 2021 preliminary taxable value estimate is \$17,359,712,206. This is an increase of \$1,787,372,933, representing a 14.8% increase in taxable values. Local Tax Revenue estimates for Parker County are shown at this time to increase by a conservative figure of \$1,402,244. Preliminary numbers for Parker County are showing an 11% increase in taxable value over the 2020 tax year.
- The 2021 preliminary taxable value estimate for Wise County is \$8,570,914,067. This is an increase of \$470,055,007, representing a 5.8% increase in taxable values. Local Maintenance Tax Revenue for Wise County shows no change at this time.
- Local Funds-Other shows a decrease of \$201,512 in revenues due lower projected interest income.
- Auxiliary Services projected revenues have increased by \$119,731.



- Wise County projected non-mandatory transfers have been eliminated this year due to the savings realized from the refinance of the bond.

The 2021-22 preliminary expenditure budget is projected to increase by \$126,424 over the 2020-21 fiscal year. The changes in expenditures and additional notes to expenditures are as follows:

- Raises of 5% for all full-time employees are included. Adjunct and part-time raises are still under consideration.
- The Major Repairs and Renovations budget has decreased by \$700,000.
- \$520,000 has been designated for Technology Services for the Ellucian Colleague ERP annual SaaS subscription.
- Auxiliary enterprise expenditures have increased by \$75,756.
- Student Aid has decreased by \$114,868.
- Overall debt service increased by \$1,455,960 due to the new revenue bond payments for the Workforce Technology building.
- The WCWC budget has been decreased by \$724,359 primarily due to the decrease in the lease of the WCWC facility from Wise County.

Over the next month, the administration will brief Dr. Farmer as to the preliminary budget and allow time for his guidance and further input. As normal for the preliminary budget, there are still a number of adjustments that will arise before a proposed budget is presented in June and final budget adopted in August.

ATTACHMENTS: None

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



Weatherford College Board of Trustees Report

DATE: May 13, 2021

AGENDA ITEM #6.b.

SUBJECT: Guided Pathways Update: Numbers with Heart/Quality Enhancement Plan (QEP)

INFORMATION AND DISCUSSION:

Numbers with Heart:

WC's 570 graduates in Spring 2021 include:
AA 180; AS 101; AAS 211; Certificates 78

Pathways Update: WC Pathways Leadership Team members attended Institute #3 sessions in April and completed Pathways planning sessions with Dr. Linda Garcia.

Key Developments:

Ms. Kahlden and Ms. Siebuhr are leading the way toward the completion of our new student orientation program C.O.R.E. (Coyote Orientation and Registration Event) , as well as collaborating with our QEP group to integrate orientation into the Roots to Rise program. Mr. Dickerson's team is exploring options for online assistance for students seeking career selection and planning advice.

Mr. Endy is working with fellow CAOs from other Texas community colleges to create a Community College Baccalaureate Degree Transfer Cooperative. The goal of this project is to create a layer of baccalaureate degree completion opportunities for community college students among community colleges offering four-year degrees. These opportunities will meet the needs of many students with baccalaureate degree completion goals but who lack the resources to complete with a traditional four-year institution.

Weatherford College and Midwestern State University have joined the Texas Transfer Alliance initiative to align community college to university transfer pathways.

QEP Update: The QEP task forces are completing work on the proposed "WC ROOTS to Rise."



Attachments: None.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



Weatherford College Board of Trustees Report

DATE: May 13, 2021

AGENDA ITEM #6.c.

SUBJECT: Demand Study

INFORMATION AND DISCUSSION:

Proposed Cybersecurity Certificate and AAS programs have been prepared for submission to the Texas Higher Education Coordinating Board. This field appears on the Targeted Occupations list for our North Central Texas Council of Governments.

Feasibility Study: Weatherford College and Weatherford ISD are exploring a potential partnership in public safety fire and emergency medical services training academies. The College and ISD are also exploring options for scaffolded programs in the industrial arts.

The Fine Arts Department is developing a proposal for new Certificate to AAS programs of study in music recording and business. These workforce-based program proposals will be presented to the Board of Trustees for review in an upcoming meeting.

Weatherford College is seeking Texas Department of Licensing and Regulation approval to offer an evening Barber program at WCWC. If approved, the program could begin operations as soon as next year.

The Workforce Education Department is seeking JET grant funding for simulation equipment for a first line supervisor program in construction management. Areas of the proposed program using the simulator will include materials handling, earth moving equipment, and project management. The first line supervisor position is on the Targeted Occupations list for the North Central Texas Council of Governments.

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees
Report**

DATE: May 13, 2021

AGENDA ITEM #6.d.

SUBJECT: Cafeteria Management Report

INFORMATION AND DISCUSSION: Director of Food Services, Erin Davidson, will give a report to update the Board regarding the Cafeteria Management.

ATTACHMENTS: None

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs



Future Agenda Items:

- Proposed 2021-22 Budget Presentation



Upcoming Events

May 14-17	Baseball Region 5 Tournament (Location TBA)
May 20	Taste of Parker County (5-8 p.m. Heritage Park)
May 31	Memorial Day holiday



**Weatherford College Board of Trustees
Closed Session**

DATE: May 13, 2021

AGENDA ITEM #9.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: May 13, 2021

AGENDA ITEM #9.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: May 13, 2021

AGENDA ITEM #9.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: May 13, 2021

AGENDA ITEM #10

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees