



BOARD OF TRUSTEES

Regular Board Meeting

Thursday, March 12, 2020

2:00 p.m.

***Allene Strain Community Room
Of the
Doss Student Center***

WEATHERFORD COLLEGE
BOARD OF TRUSTEES
March 12, 2020
2 p.m.

AGENDA

A meeting of the Board of Trustees of Weatherford College will be held on Thursday, March 12, 2020 beginning at 2 p.m. in the Allene Strain Community Room of the Doss Student Center, located at 225 College Park Drive, Weatherford, Texas, to consider and act on the following agenda:

1. Call to Order, Invocation and Pledge of Allegiance
2. Open Forum for Individuals Not on the Agenda
3. President's Report:
 - a. Recognitions
 - b. Employee Notices
4. Consent Agenda and Financial Reports:
 - a. Approval of Minutes from the February 13, 2020 Board Meeting
 - b. Financial Reports Ending February 29, 2020
 - c. Quarterly Investment Report
 - d. Disposal of Obsolete and Surplus Items through E-waste Recycling
5. Consideration and Possible Action: Adoption of 2020-21 Tuition and Fees
6. Consideration and Possible Action: Competitive Sealed Bids on Coutts Hall Demolition #SB-08-20
7. Consideration and Possible Action: Competitive Sealed Proposals on Construction Manager-At-Risk for Workforce Building #RFP-04-20
8. Reports
 - a. Guided Pathways Update/How are we doing with student success: Using numbers with heart – Dr. Linda Garcia, Executive Director of Education for the Center for Community College Student Engagement
 - b. Demand Study Update
 - c. Vet Tech Update
9. Announcements
10. Closed Session:
 - a. Consult with College Attorney, in Accordance with Government Code 551.071
 - b. Deliberate Real Property in Accordance with Government Code 551.072
 - c. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, in Accordance with Government Code 551.074

11. Consideration and Possible Action: Real Property

12. Consideration and Possible Action: Personnel Matters

13. Adjourn



Open Forum for
Individuals
Not on Agenda



President's Report

- Recognitions
- Employee Notices



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 12, 2020

AGENDA ITEM #4.a.

SUBJECT: Minutes from the February 13, 2020 Board Meeting are attached.

INFORMATION AND DISCUSSION: None

RECOMMENDATION: That the Board of Trustees approves the minutes as presented.

ATTACHMENTS: Minutes from the February 13, 2020 Board Meeting

SUBMITTED BY: Theresa Hutchison, Executive Assistant to the President

**WEATHERFORD COLLEGE
BOARD OF TRUSTEES**

MINUTES OF REGULAR MEETING

February 13, 2020

The Weatherford College Board of Trustees met in regular session at 2:00 p.m., Thursday, February 13, 2020 in the Allene Strain Community Room of the Doss Student Center. Vice-Chair Sue Coody called the meeting to order. Other Trustees present were Elaine Carter, Secretary Lela Morris, Dr. Robert Marlett, and Dr. Trev Dixon. Judy McAnally and Chairman Mac Smith were absent. Bob Glenn, President of the Weatherford College Foundation Board, gave the invocation, and the Pledge of Allegiance was recited.

Call to Order,
Invocation, and
Pledge of Allegiance

No one spoke in open forum.

Open Forum

President Tod Allen Farmer gave the following recognitions, employee notices, and an enrollment report:

President's Report

a. Recognitions:

- Dr. Scott Tarnowieskyi, Kim Kelly, Lisa Martin, Julie Moeller, and Nick Pugh. Through their collective efforts, many WC students registered to vote for the first time, and many others updated their registration addresses.
- Several of our trustees recently attended a ceremony at the beautiful Steinway Hall Fort Worth facility. Steinway & Sons flew in corporate executives from New York to officially recognize Weatherford College as an All-Steinway Institution. Weatherford College is only the 6th community college in Texas to receive this designation. WC beat universities like Baylor, Texas Tech, and the University of North Texas in the race to become All-Steinway Institutions. The impact on recruiting and institutional reputation has been immediate, and will continue to be profound. A plaque was presented officially designating Weatherford College as an All-Steinway Institution to the Weatherford College Board of Trustees.
- The Weatherford College Foundation, Foundation President Bob Glenn and all of the generous donors, for recently passing the \$10 million dollar mark in net assets. Foundation assets went from 8.6 million in December 2018 to 10.3 million in December 2019, a gain of 1.7 million dollars.
- Weatherford College athletic teams:
Women's basketball has a 20-4 overall record and an 8-2 conference record, men's basketball is 15-10 overall, and 3-6 in conference. Baseball is 7-1 and nationally ranked at 17th in the nation, and softball remains solid at 4-2.

Several former Coyotes recently competed in the Fort Worth Stock Show and Rodeo. WC rodeo alumnus Martha Angelone won 8 thousand dollars last Saturday night at the finals, meanwhile, current rodeo tie down roper Thane Lockhart was the champion at the San Antonio Stock Show and Rodeo. The Coyote Rodeo team is positioning for another strong showing at the College National Finals Rodeo in Casper, Wyoming this summer.

b. Employment Notices –

DMAC (Local) requires the College President to provide the names of contract employees that have resigned or retired since the last board meeting. In accordance with this policy, the following individuals have submitted resignations:

- Myrlan Coleman – Fine Arts Instructor; Retiring effective 5/9/2020
- Jennifer Crocker – Respiratory Care Instructor; Resigning effective 5/14/2020
- Jessica Hess – Associate Degree Nursing Instructor; Resignation effective 1/27/2020
- Rebecca Spikes – Coordinator of Testing Services; Resigned effective 1/23/2020

President Farmer announced that a special ceremony for Myrlan Coleman would be coming later in the spring.

c. Enrollment Update –

As of the Spring 2020 semester census date, Weatherford College showed a system-wide spring enrollment of 5,523 students. This is a slight decrease of 375 students year-to-date primarily resulting from the change in technical dual credit policy. Overall, the Weatherford campus experienced minor enrollment increases, while all other campuses experienced minor enrollment decreases. Our enrollment management strategy is successfully resulting in the desired increased financial health.

Consent Agenda

The minutes from the January 13, 2020 Board meeting were presented.
Minutes are attached.

Minutes

The cash balance as of January 31, 2020 is \$46,351,315.12. This is an increase of \$793,308.90 from last year at January 31, 2019. The operating statement at January 31, 2020 indicates that total revenues collected are \$39,823,572 or 72.52% of budget. Total expenditures are \$26,588,176 or 48.43% of budget.
Attachments: Cash Balance Reports and Operating Statements at January 31, 2020.

Financial Reports

According to the Weatherford College Purchasing Policy 16.21, Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners: Disposal through public sale/auction, sale through bid process, sale to salvage companies, placement in trash, E-waste recycling. Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested. *Attachments: Weatherford College Obsolete and Surplus Items*

Disposal of Obsolete
and Surplus Items
Through Online Auction

A total of two (2) vendors submitted competitive sealed bids for the requested Diagnostic Medical Ultrasound System. Mindray North America, and GE Medical have submitted bids that provide acceptable products that meet the specifications and offer the best value. Funds of \$50,000 have been allocated in the current 2019-2020 Carl D. Perkins Grant awards and \$10,000 in the Sonography budget for purchase of the items requested. After evaluation and review of the sealed bids, Dr. Peter Klimo, Program Director; Jeanie Hobbs, Director of Purchasing, and Deborah Terrell, Purchasing Department Buyer recommend award of this sealed bid not to exceed budget funds as follows: Mindray North America, \$59,750.00; total estimated cost \$59,750.00 *Attachment: SB-06-20 - Diagnostic Medical Ultrasound System with Trade-In*

Sealed Bids for a
Diagnostic Medical
Ultrasound System for
Sonography Program
Lab
#SB-06-20

Ms. Morris made the motion to approve the Consent Agenda as presented. Dr. Marlett seconded and the motion carried unanimously.

Consent Agenda
758-1
Approved

Mr. Curlee gave an update on the progress of the Workforce and Emerging Technologies Building.

Workforce and
Emerging Technologies
Building
758-2
No Action

Dr. Andra Cantrell, Executive Vice President of Financial and Administrative Affairs proposed changes in facility names. Several members of the college community have expressed a desire to memorialize former agriculture instructor and rodeo coach Mike Brown on our Weatherford campus. The President's Cabinet has suggested naming the north wing of the first floor of the Academic Building the "Mike Brown Wing." This area now includes agriculture classes as well as displays celebrating agriculture and rodeo. This action would be in line with the board's two year waiting period for "tribute namings" in the college's naming/facilities planning policy (CL Local). In addition, the Cabinet has recommended renaming the Agriculture Building the "Police and Maintenance Building." Agriculture is no longer housed in this building, as the WC Police Department has moved into that space. As an

Facility Names
758-3
Approved

additional piece of information for the board, the college will now begin referring to the Jim and Velda Boyd Technology Building as the Jim and Velda Boyd Building or “Boyd Building” for short. The building’s uses have expanded beyond technology since the board named the facility approximately 20 years ago. Dr. Dixon made the motion to name the north wing of the first floor of the Academic Building the “Mike Brown Wing” and the former Agriculture Building the “Police and Maintenance Building” as recommended by Administration. Ms. Morris seconded and the motion carried unanimously.

The following reports were given:

Reports

- a. RBC Capital Markets Update - Matt Boles with RBC Capital Markets was present to discuss financing on the new Workforce Building project. *Attached is the updated presentation.*
- b. 2020-21 Tuition and Fees - Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs presented forecasted changes as recommended by the Tuition and Fees Advisory Committee. *Attachments: Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2020-2021.*
- c. Guided Pathways Update/Numbers with Heart - Michael Endy, Vice President for Instruction and Student Affairs
- d. Demand Study Update - Michael Endy, Vice President of Instruction and Student Affairs
- e. Vet Tech Program Update – Michael Endy, Vice President of Instruction and Student Affairs

President Farmer reviewed the following tentative future agenda items:

Future Agenda Items

- a. Board Retreat

Crystal Woerly, Director of Public Relations, made the following announcements:

Announcements

- February 13 An Evening with Chinedu Unaka, “Laughing at Life”, Alkek Theatre, 7:30 p.m.
- February 15 Faculty Voice Recital, Alkek Theatre, 7:30 p.m.
- February 17 Home basketball games, 5 and 7 p.m.
- February 19 Home softball games, 1 and 3 p.m.
Home basketball games, 5 and 7 p.m.
- February 21 Home softball games, 1 and 3 p.m.
- February 22 Home basketball games, 2 and 4 p.m.
Home baseball games, 2 and 4 p.m.
- February 25 Home baseball games, 1 and 4 p.m.
- February 26 Home softball games, 2 and 4 p.m.
- February 27- Interdisciplinary Academic Conference, ACAD Building

February 28

- March 4 Home softball games, 1 and 3 p.m.
- March 6 Faculty Jazz Concert, Alkek Theatre, 7:30 p.m.
- March 10 WC Chamber Music Ensemble, Alkek Theatre, 7:20 p.m.
- March 11 Home softball games, 1 and 3 p.m.
Home baseball games, 12 and 2 p.m.

The Board of Trustees entered into Closed Session at 2:47 p.m. to consult with the college attorney in accordance with Government Code 551.072, to deliberate personnel matters, in accordance with Government Code 551.074, and to deliberate real property in accordance with Government Code 551.072. The Board reconvened in Open Session at 3:44 p.m.

Closed Session

No action was taken regarding real property.

Real Property
758-4
No action

No action was taken regarding personnel matters.

Personnel Matters
758-5
No action

At 3:44 p.m. the Board reconvened into open session. Dr. Marlett made the motion to adjourn the meeting. Dr. Dixon seconded and the motion carried unanimously.

Motion to Adjourn
758-6
Approved

Sue Coody
Vice-Chair, Board of Trustees

Lela Morris
Secretary, Board of Trustees



**Weatherford College Board of Trustees
Report**

DATE: March 12, 2020

AGENDA ITEM #4.b.

SUBJECT: Financial Reports Ending February 29, 2020

INFORMATION AND DISCUSSION: The cash balance as of February 29, 2020 is \$47,395,714.29. This is an increase of \$2,433,130.91 from last year at February 28, 2019. The operating statement at February 29, 2020 indicates that total revenues collected are \$44,958,201 or 81.87% of budget. Total expenditures are \$30,961,335 or 56.40% of budget.

ATTACHMENTS: Cash Balance Reports and Operating Statements at February 29, 2020.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
CASH BALANCE REPORT
2/29/2020**

<u>Unrestricted Funds</u>	<u>Checking</u>	<u>Investments</u>	<u>Payroll & Petty Cash</u>	<u>Total</u>
Beginning Balance	9,878,559.43	26,859,629.74	4,375.00	36,742,564.17
Deposits	12,763,117.97	306,541.53	-	13,069,659.50
Disbursements	(9,491,296.73)	-	-	(9,491,296.73)
Ending Balance	<u>13,150,380.67</u>	<u>27,166,171.27</u>	<u>4,375.00</u>	<u>40,320,926.94</u>

Unrestricted Funds:	<u>Checking Acct</u>	<u>Investments</u>	<u>Acct Balance</u>
Maintenance and Carter	13,150,380.67	27,166,171.27	40,316,551.94
Payroll	-	-	-
Petty cash	4,375.00	-	4,375.00
Sub-total	<u>13,154,755.67</u>	<u>27,166,171.27</u>	<u>40,320,926.94</u>
Restricted Funds:			
Scholarships & Loans	408,866.14	2,783,920.42	3,192,786.56
Schropshire Cap. Impr.	321,617.89	-	321,617.89
Debt Service	972,548.18	1,924,469.10	2,897,017.28
Interest & Sinking	38,365.62	-	38,365.62
Contingency Reserves	625,000.00	-	625,000.00
Sub-total	<u>2,366,397.83</u>	<u>4,708,389.52</u>	<u>7,074,787.35</u>
Grand Total	<u>15,521,153.50</u>	<u>31,874,560.79</u>	<u>47,395,714.29</u>

Recap of Investments

<u>Investments</u>	<u>Maturity Date</u>	<u>Current Value</u> <u>2/29/2020</u>	<u>Rate</u>
<u>Prosperity Bank</u>			
Certificates of Deposit	03/29/20	25,454,784.95	2.40%
Money Market Account		<u>6,419,775.84</u>	1.40%
Sub-Total		31,874,560.79	
Total Investments		<u><u>31,874,560.79</u></u>	

**WEATHERFORD COLLEGE
STATEMENT OF REVENUES
February 29, 2020**

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Received 2/28/2019	% of Budget	Amended Budget	Received 2/29/2020	Balance	% of Budget
Operating Revenues							
Tuition							
In-District Resident	\$ 4,665,265	\$ 4,213,769	90.32%	\$ 4,691,157	\$ 4,021,904	\$ 669,253	85.73%
Out-of District Resident	\$ 5,015,588	\$ 4,484,290	89.41%	\$ 5,414,304	\$ 4,814,784	\$ 599,520	88.93%
Out-of District Resident - EC Granbury	\$ 497,464	\$ 478,917	96.27%	\$ 510,199	\$ 468,824	\$ 41,375	91.89%
Out-of District Resident - Wise County	\$ 1,587,652	\$ 1,415,528	89.16%	\$ 1,661,451	\$ 1,488,687	\$ 172,764	89.60%
Non-Resident	\$ 510,653	\$ 468,248	91.70%	\$ 511,187	\$ 405,525	\$ 105,662	79.33%
Differential Tuition	\$ 490,656	\$ 413,884	84.35%	\$ 702,951	\$ 606,134	\$ 96,817	86.23%
State Funded Continuing Education	\$ 925,000	\$ 767,150	82.94%	\$ 997,967	\$ 691,740	\$ 306,227	69.31%
Non-State Funded Continuing Education	\$ 82,800	\$ 19,196	23.18%	\$ 23,093	\$ 15,350	\$ 7,743	66.47%
Total Tuition	<u>\$ 13,775,078</u>	<u>\$ 12,260,982</u>	89.01%	<u>\$ 14,512,309</u>	<u>\$ 12,512,949</u>	<u>\$ 1,999,360</u>	86.22%
Fees							
General Fee	\$ 442,216	\$ 389,792	88.15%	\$ 489,254	\$ 867,911	\$ (378,657)	177.39%
Laboratory Fee	\$ 352,083	\$ 321,791	91.40%	\$ 349,711	\$ 310,477	\$ 39,234	88.78%
Total Fees	<u>\$ 794,299</u>	<u>\$ 711,583</u>	89.59%	<u>\$ 838,965</u>	<u>\$ 1,178,389</u>	<u>\$ (339,424)</u>	140.46%
Allowances and Discounts							
Bad Debt Allowance	\$ (107,500)	\$ 2,291	-2.13%	\$ (105,000)	\$ (90)	\$ (104,910)	0.09%
Remissions and Exemptions	\$ (1,583,625)	\$ (1,475,130)	93.15%	\$ (1,761,000)	\$ (1,197,806)	\$ (563,194)	68.02%
Total Allowances and Discounts	<u>\$ (1,691,125)</u>	<u>\$ (1,472,839)</u>	87.09%	<u>\$ (1,866,000)</u>	<u>\$ (1,197,896)</u>	<u>\$ (668,104)</u>	64.20%
Additional Operating Revenues							
Federal Grants and Contracts (Operating)	\$ 1,152,981	\$ 508,918	44.14%	\$ 1,323,017	\$ 537,406	\$ 785,611	40.62%
State Grants and Contracts	\$ 39,598	\$ 27,091	68.42%	\$ 10,487	\$ 7,811	\$ 2,676	74.48%
Non-Governmental Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
Local Grants & Contracts	\$ 3,284,183	\$ 3,054,881	93.02%	\$ 3,525,000	\$ 3,318,766	\$ 206,234	94.15%
Sales & Services of Educational Activities	\$ 71,750	\$ 36,753	51.22%	\$ 76,250	\$ 32,254	\$ 43,996	42.30%
Investment income - Program Restricted	\$ 57,000	\$ 6,624	11.62%	\$ 85,000	\$ 47,598	\$ 37,402	56.00%
Other Operating Revenues	\$ 299,400	\$ 131,963	44.08%	\$ 338,741	\$ 169,521	\$ 169,220	50.04%
Total Additional Operating Revenues	<u>\$ 4,904,912</u>	<u>\$ 3,766,230</u>	76.78%	<u>\$ 5,358,495</u>	<u>\$ 4,113,355</u>	<u>\$ 1,245,140</u>	76.76%
Auxiliary Income							
Bookstore	\$ 255,000	\$ 87,563	34.34%	\$ 191,227	\$ 61,404	\$ 129,823	32.11%
Cafeteria	\$ 749,000	\$ 730,466	97.53%	\$ 759,400	\$ 657,201	\$ 102,199	86.54%
Dormitory	\$ 1,198,480	\$ 1,226,756	102.36%	\$ 1,200,930	\$ 1,090,137	\$ 110,793	90.77%
Intercollegiate Athletics	\$ -	\$ 537		\$ -	\$ -	\$ -	
Student Services	\$ 232,758	\$ 206,347	88.65%	\$ 241,977	\$ 198,062	\$ 43,915	81.85%
Carter Agricultural Center	\$ 54,250	\$ 30,433	56.10%	\$ 61,750	\$ 27,291	\$ 34,459	44.20%
Total Auxiliary Enterprises	<u>\$ 2,489,488</u>	<u>\$ 2,282,102</u>	91.67%	<u>\$ 2,455,284</u>	<u>\$ 2,034,095</u>	<u>\$ 421,189</u>	82.85%
Total Operating Revenues	<u>\$ 20,272,652</u>	<u>\$ 17,548,058</u>	86.56%	<u>\$ 21,299,053</u>	<u>\$ 18,640,892</u>	<u>\$ 2,658,161</u>	87.52%
Non-Operating Revenues							
State Appropriations							
Education and General State Support	\$ 8,461,965	\$ 3,630,021	42.90%	\$ 9,059,678	\$ 3,887,042	\$ 5,172,636	42.90%
State Group Insurance	\$ -	\$ 821,598		\$ -	\$ 864,711	\$ (864,711)	
State Retirement Matching	\$ -	\$ 277,662		\$ -	\$ 283,856	\$ (283,856)	
Professional Nursing Shortage Reduction	\$ 371,210	\$ 195,744	52.73%	\$ 370,316	\$ 106,302	\$ 264,014	28.71%
Total State Appropriations	<u>\$ 8,833,175</u>	<u>\$ 4,925,025</u>	55.76%	<u>\$ 9,429,994</u>	<u>\$ 5,141,911</u>	<u>\$ 4,288,083</u>	54.53%
Maintenance Ad Valorem Taxes-Parker County	\$ 13,728,664	\$ 13,201,922	96.16%	\$ 15,435,232	\$ 14,609,780	\$ 825,452	94.65%
Debt Service Ad Valorem Taxes	\$ 586,000	\$ 635,352	108.42%	\$ 590,400	\$ 626,125	\$ (35,725)	106.05%
Federal Grants and Contracts (Non-Operating)	\$ 6,360,000	\$ 5,685,197	89.39%	\$ 6,683,000	\$ 5,279,206	\$ 1,403,794	78.99%
Gifts	\$ 39,979	\$ 43,805	109.57%	\$ 376,453	\$ 449,672	\$ (73,219)	119.45%
Investment Income	\$ 228,750	\$ 43,606	19.06%	\$ 476,000	\$ 210,615	\$ 265,385	44.25%
Contributions in Aid of Construction	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Non-Operating Revenue	<u>\$ 29,776,568</u>	<u>\$ 24,534,907</u>	82.40%	<u>\$ 32,991,079</u>	<u>\$ 26,317,309</u>	<u>\$ 6,673,770</u>	79.77%
Budgeted Transfers	\$ 481,838	\$ -		\$ 621,090	\$ -	\$ 621,090	
TOTAL	<u>\$ 50,531,058</u>	<u>\$ 42,082,964</u>	83.28%	<u>\$ 54,911,222</u>	<u>\$ 44,958,201</u>	<u>\$ 9,953,021</u>	81.87%

WEATHERFORD COLLEGE
STATEMENT OF EXPENDITURES
February 29, 2020

	2018-19 Budget			2019-20 Budget			
	Amended Budget	Expended 2/28/2019	% of Budget	Amended Budget	Expended 2/29/2020	Balance	% of Budget
Operating Expenses							
Unrestricted							
Instruction	\$ 15,783,488	\$ 8,305,224	52.62%	\$ 15,042,942	\$ 7,924,408	\$ 7,118,534	52.68%
Public Service	\$ 29,179	\$ 12,056	41.32%	\$ 25,603	\$ 8,149	\$ 17,454	31.83%
Academic Support	\$ 1,692,509	\$ 989,403	58.46%	\$ 3,912,073	\$ 1,906,052	\$ 2,006,021	48.72%
Student Services	\$ 2,496,313	\$ 1,195,386	47.89%	\$ 2,343,393	\$ 1,118,294	\$ 1,225,099	47.72%
Institutional Support	\$ 9,020,191	\$ 3,837,012	42.54%	\$ 11,538,123	\$ 5,268,056	\$ 6,270,067	45.66%
Operation & Maint. of Plant	\$ 6,245,490	\$ 3,442,027	55.11%	\$ 5,329,049	\$ 2,506,714	\$ 2,822,335	47.04%
Scholarships and Fellowships	\$ -	\$ -		\$ -	\$ -	\$ -	
Staff Benefits	\$ 611,342	\$ 342,558	56.03%	\$ 632,500	\$ 246,538	\$ 385,962	38.98%
Total Unrestricted Educational Activities	\$ 35,878,512	\$ 18,123,666	50.51%	\$ 38,823,683	\$ 18,978,211	\$ 19,845,472	48.88%
Restricted							
Instruction	\$ 1,315,888	\$ 605,287	46.00%	\$ 438,256	\$ 140,895	\$ 297,361	32.15%
Public Service	\$ -	\$ 9,219		\$ -	\$ 7,632	\$ (7,632)	
Academic Support	\$ -	\$ -		\$ -	\$ -	\$ -	
Student Services	\$ 42,864	\$ 17,829	41.59%	\$ 895,420	\$ 396,946	\$ 498,474	44.33%
Institutional Support	\$ 6,294	\$ 983	15.62%	\$ 5,237	\$ 375	\$ 4,862	7.16%
Operation & Maint. of Plant	\$ -	\$ -		\$ -	\$ -	\$ -	
Scholarships and Fellowships	\$ 8,219,076	\$ 7,247,273	88.18%	\$ 8,614,526	\$ 7,019,275	\$ 1,595,251	81.48%
Staff Benefits	\$ -	\$ 1,099,260		\$ -	\$ 1,148,567	\$ (1,148,567)	
Total Restricted Educational Activities	\$ 9,584,122	\$ 8,979,851	93.70%	\$ 9,953,439	\$ 8,713,691	\$ 1,239,748	87.54%
Total Educational Activities	\$ 45,462,634	\$ 27,012,516	59.42%	\$ 48,777,122	\$ 27,691,902	\$ 21,085,221	56.77%
Auxiliary Enterprises	\$ 2,768,192	\$ 1,372,834	49.59%	\$ 2,902,775	\$ 1,384,034	\$ 1,518,741	47.68%
Depreciation Expense - Buildings and and Land Improvements	\$ -	\$ 707,868		\$ -	\$ 591,696	\$ (591,696)	
Depreciation Expense - Furniture, Machinery, Vehicles, and Other Equipment	\$ -	\$ 294,984		\$ -	\$ 319,932	\$ (319,932)	
Total Operating Expenses	\$ 48,230,826	\$ 29,388,202	60.93%	\$ 51,679,897	\$ 29,987,564	\$ 21,692,333	58.03%
Non-Operating Expenses							
Expenses on Capital Related Debt	\$ 454,433	\$ 220,932	48.62%	\$ 416,848	\$ 170,425	\$ 246,423	40.88%
Gain/Loss on Disposal of Fixed Assets	\$ (2,500)	\$ (50,480)		\$ (10,000)	\$ (8,475)	\$ (1,525)	
Other non-operating expense	\$ -	\$ -		\$ -	\$ -	\$ -	
Other Uses of Cash							
Principal on Capital Related Debt	\$ 1,201,082	\$ 221,081	18.41%	\$ 1,403,560	\$ 114,239	\$ 1,289,321	8.14%
Capital Outlay (Non-Construction)	\$ 640,810	\$ 95,977	14.98%	\$ 1,404,621	\$ 697,581	\$ 707,040	49.66%
TOTAL	\$ 50,524,651	\$ 29,875,712	59.13%	\$ 54,894,926	\$ 30,961,335	\$ 23,933,591	56.40%



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 12, 2020

AGENDA ITEM #4.c.

SUBJECT: Quarterly Investment Report

INFORMATION AND DISCUSSION: As required by Government Code 2256.005, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report is submitted to the Board on a quarterly basis, within a reasonable time after the end of the period. Attached you will find a Report of Investments for the period ending February 29, 2020.

RECOMMENDATION: That the Board of Trustees approve the Report of Investments at February 29, 2020.

ATTACHMENTS: Report of Investments at February 29, 2020.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

**WEATHERFORD COLLEGE
INVESTMENTS
FEBRUARY 29, 2020**

Investment	Number	Closing Balance November 30, 2019	Closing Balance February 29, 2020	Changes in Current Value	Opening Date	Maturity Date	Interest Rate
Money Market Accounts							
Prosperity Bank							
Unrestricted	218082740	6,619,444.05	5,890,589.75	(728,854.30)	09/25/18		1.40%
Total Unrestricted		\$ 6,619,444.05	\$ 5,890,589.75	\$ (728,854.30)			
Restricted	218082740	514,931.75	516,198.55	1,266.80	09/25/18		1.40%
Total Restricted		\$ 514,931.75	\$ 516,198.55	\$ 1,266.80			
Carter Endowment	218082740	12,940.92	12,987.54	46.62	09/25/18		1.40%
Total Carter Endowment		\$ 12,940.92	\$ 12,987.54	\$ 46.62			
Total All Money Market Accounts		\$ 7,147,316.72	\$ 6,419,775.84	\$ (727,540.88)			
Certificates of Deposit							
Prosperity Bank							
Unrestricted	203000085	19,459,586.54	19,876,024.17	416,437.63	09/28/18	03/27/20	2.00%
Total Unrestricted		\$ 19,459,586.54	\$ 19,876,024.17	\$ 416,437.63			
Restricted	203000085	2,552,449.13	2,267,721.87	(284,727.26)	09/28/18	03/27/20	2.00%
Total Restricted		\$ 2,552,449.13	\$ 2,267,721.87	\$ (284,727.26)			
Carter Endowment	203000085	1,378,322.53	1,386,569.81	8,247.28	09/28/18	03/27/20	2.00%
Total Carter Endowment		\$ 1,378,322.53	\$ 1,386,569.81	\$ 8,247.28			
Plant Retirement Indebtedness	203000085	1,913,022.41	1,924,469.10	11,446.69	09/28/18	03/27/20	2.00%
Total Plant Retirement Indebtedness		\$ 1,913,022.41	\$ 1,924,469.10	\$ 11,446.69			
Total All Certificates of Deposit		\$ 25,303,380.61	\$ 25,454,784.95	\$ 151,404.34	09/28/18	03/27/20	2.00%
TOTAL INVESTMENTS		\$ 32,450,697.33	\$ 31,874,560.79	\$ (576,136.54)			

**WEATHERFORD COLLEGE
REPORT OF INVESTMENTS
February 29, 2020**

	<u>Money Market</u>	<u>CD's</u>	<u>Total</u>
Unrestricted	\$ 5,890,589.75	\$ 19,876,024.17	\$ 25,766,613.92
Restricted	516,198.55	2,267,721.87	2,783,920.42
Carter Endowment	12,987.54	1,386,569.81	1,399,557.35
Plant Retirement Indebtedness	-	1,924,469.10	1,924,469.10
	<u>6,419,775.84</u>	<u>25,454,784.95</u>	<u>31,874,560.79</u>

The investment of Weatherford College's funds as described above is in compliance with the investment policy and strategy of Weatherford College.



Dr. Tod Allen Farmer
President



Dr. Andra R. Cantrell
Executive V.P. for Financial and Administrative Affairs



**Weatherford College Board of Trustees
Consent Agenda**

DATE: March 12, 2020

CONSENT AGENDA ITEM #4.d.

SUBJECT: Disposal of Obsolete and Surplus Items Through E-waste Recycling

INFORMATION AND DISCUSSION: According to the Weatherford College Purchasing Policy 16.21 Means of Disbursement, items determined to be obsolete, surplus or unusable shall be disposed of in one of the following manners:

- Disposal through public sale/auction
- Sale through bid process
- Sale to salvage companies
- Placement in trash
- E-waste recycling

Authorization to dispose of items through the above means requires approval from the Board of Trustees before disposal. Attached are the lists and pictures of recommended obsolete and surplus items to be disposed of through e-waste recycling with United Electronic Recycling, LLC through our interlocal cooperative contract with the City of Plano. Jeanie Hobbs, Director of Purchasing, recommends disposal of the obsolete and surplus items as requested.

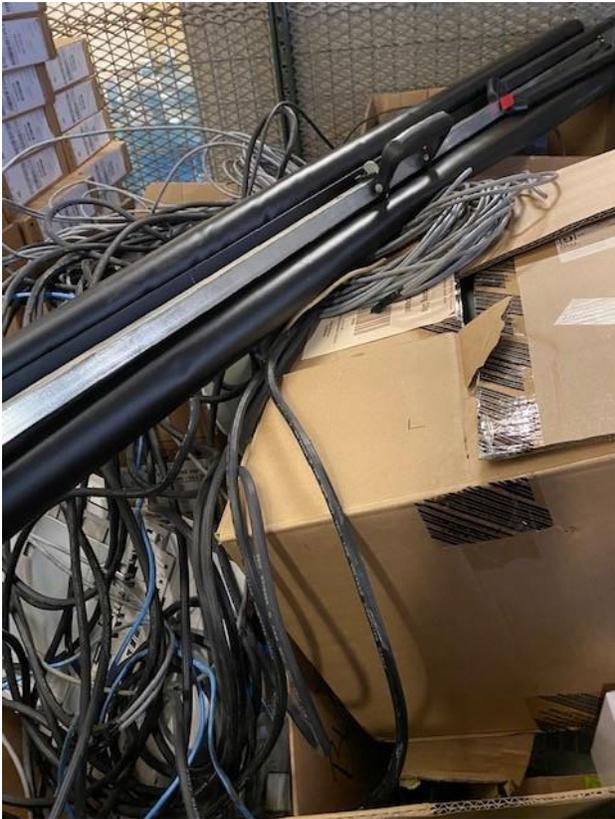
RECOMMENDATION: That the Board of Trustees authorize disposal of obsolete and surplus items as presented.

ATTACHMENTS: Weatherford College Obsolete and Surplus Items and Pictures

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice-President of Financial and Administrative Affairs

INV #	DATE	VENDOR	PO #	ACCT.#	DEPT	DESCRIPTION	DETAILED DESCRIPTION	MAKE/MANUFACTURER	MODEL #	SERIAL #	FAC	BLDG	ROOM	SEGMENT	#54950
21933	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17035	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21934	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17036	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21935	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17034	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21936	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17031	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21937	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17029	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21938	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17032	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21939	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17030	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21941	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17028	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
21942	12/18/08	EN POINTE TECHNOLOGIES	80732	10-1-1145	10-2-1145	COMPUTERS AND EQUIPMENT	LAPTOP	FUJITSU	C1410	R7Z17033	EC	AGRI	RECYCLE	RECYCLE	\$1,207.61
22601	1/13/08	EPLUS TECHNOLOGY	91917	10-1-1200	10-2-2030	COMPUTERS AND EQUIPMENT	SWITCH	CISCO	3560G-48P	FOC1250W5X8	EC	AGRI	RECYCLE	RECYCLE	\$4,936.91
22844	12/16/09	DELL USA	01861	10-1-1500	10-1-1505	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4K8ZHK1	EC	AGRI	RECYCLE	RECYCLE	\$727.91
22845	12/16/09	DELL USA	01861	10-1-1500	10-1-1505	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4K8VHK1	EC	AGRI	RECYCLE	RECYCLE	\$727.91
22846	12/16/09	DELL USA	01861	10-1-1500	10-1-1505	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4K9SHK1	EC	AGRI	RECYCLE	RECYCLE	\$727.91
22847	12/16/09	DELL USA	01861	10-1-1500	10-1-1505	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	4K8XHK1	EC	AGRI	RECYCLE	RECYCLE	\$727.91
25258	10/25/10	DELL USA	11083	10-1-1500	10-1-1500	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	CN792P1	EC	AGRI	RECYCLE	RECYCLE	\$828.05
23535	11/23/09	DELL USA	00915	10-1-1500	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	8ZXJ3L1	NC	AGRI	RECYCLE	RECYCLE	\$826.00
22513	9/24/09	DELL USA	91244	10-1-2030	15-1-1740	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX	857LTH1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22885	02/04/10	MOTOROLA INC.	02515A	10-1-2075	10-1-2075	AUDIO VISUAL EQUIPMENT	HAND RADIO - VHF	ASTRO XTS1500	H66KDD9PW5BN	687CLD1020	EC	AGRI	RECYCLE	RECYCLE	\$1,177.60
23567	11/23/09	DELL USA	00749	10-1-2075	10-1-1550	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 760	JMZJ3L1	EC	AGRI	RECYCLE	RECYCLE	\$826.00
22454	11/9/08	DELL USA	90847	10-1-4100	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 755	1VHKHK1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22978	08/30/10	APPLE INC	05153	10-1-4111	10-1-4194	COMPUTERS AND EQUIPMENT	LAPTOP	APPLE	MACBOOK PRO Z0	C02D818LDC7C	EC	AGRI	RECYCLE	RECYCLE	\$2,324.00
22948	05/24/10	DELL USA	04235	10-1-4112	10-1-4160	COMPUTERS AND EQUIPMENT	LAPTOP	Dell USA	LATITUDE E6510	JQPTM1	EC	AGRI	RECYCLE	RECYCLE	\$1,250.80
22794	09/09/09	APPLE INC	00936	10-1-4160	10-1-4190	COMPUTERS AND EQUIPMENT	DESKTOP	APPLE	ZOFN	W89443M45PK	EC	AGRI	RECYCLE	RECYCLE	\$1,149.00
25312	10/25/10	DELL USA	11073	10-1-5140	10-1-5140	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	78LHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
23644	12/04/09	DELL USA	00740	10-1-5142	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	3Y2J3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25291	10/25/10	DELL USA	11075	10-1-5142	10-1-5142	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6510	GWJHZN1	EC	AGRI	CONT. #3	RECYCLE	\$1,189.11
22284	9/15/08	DELL USA	84209	10-1-5143	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	4C9VRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22286	9/15/08	DELL USA	84209	10-1-5143	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	5D9VRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22328	9/15/08	DELL USA	84209	10-1-5143	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	F8GTRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22275	7/15/08	DELL USA	84209	10-1-5148	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	JXCVRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22281	7/15/08	DELL USA	84209	10-1-5148	10-1-1510	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	1D9VRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22495	10/10/08	APPLE INC	90735	10-1-5148	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP CART	BRETFORD	20LAPTOP	TL473LL/A	EC	AGRI	RECYCLE	RECYCLE	\$1,499.95
26830	09/18/12	DELL USA	30330	10-1-5148	10-1-5148	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	J6CSHV1	EC	AGRI	RECYCLE	RECYCLE	\$1,185.79
24222	07/16/14	DELL USA	43883	10-1-5149	10-1-5149	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	M2800	1R0XG12	EC	AGRI	RECYCLE	RECYCLE	\$1,132.00
22102	7/15/08	DELL USA	84209	10-1-5175	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	HN1WVRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
22483	10/15/08	DELL USA	90899A	10-1-5224	10-2-1145	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 755	D033LH1	EC	AGRI	CONT. #3	RECYCLE	\$735.00
23558	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	JKFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23559	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	GKFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23610	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	8VDG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23612	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	6LFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23613	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	HMF6G3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23614	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	GVDG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23615	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	1NFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23616	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	HVDG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23618	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	3LFG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23619	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	DDL3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23620	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	1FLG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23621	10/29/09	DELL USA	00733	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	LATITUDE E6500	4FLG3L1	EC	AGRI	CONT. #3	RECYCLE	\$1,276.00
23670	10/29/09	DELL USA	00733	10-1-5300	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	7B8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23682	10/29/09	DELL USA	00733	10-1-5300	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	FB8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
23687	10/29/09	DELL USA	00733	10-1-5300	10-2-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 760	1C8C3L1	EC	AGRI	CONT. #3	RECYCLE	\$826.00
25885	08/15/13	DELL USA	34334	10-1-5300	10-1-5300	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6530	J5VJNX1	EC	AGRI	CONT. #3	RECYCLE	\$900.85
21246	12/14/05	AVES AUDIO VISUAL	61308	10-1-6000	10-1-4135	TELEVISIONS	TELEVISION	SONY	TRINITRON 32	4009203	EC	AGRI	CONT. #3	RECYCLE	\$563.00
21833	10/22/07	DELL USA	80466	10-1-6000	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	745 FORM FACTOR	D715YD1	EC	AGRI	CONT. #3	RECYCLE	\$1,241.36
25259	10/25/10	DELL USA	11079	10-1-6000	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	DELL USA	OPTIPLEX 780	2M792P1	EC	AGRI	CONT. #3	RECYCLE	\$828.05
25988	01/06/14	DELL USA	41490	10-2-2030	10-2-2030	COMPUTERS AND EQUIPMENT	TABLET	DELL USA	VENUE 11 PRO	JOZM7Z1	EC	AGRI	RECYCLE	RECYCLE	\$939.00
26398	07/11/12	CTS	23507	10-2-4200	10-2-4200	COMPUTERS AND EQUIPMENT	LCD PROJECTOR	NEC	5500	2500873FK	EC	AGRI	CONT. # 3	RECYCLE	\$2,697.00
27130	06/05/12	Dell	23614	10-2-6200	10-2-6200	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	BPCTFS1	EC	AGRI	CONT. #3	RECYCLE	\$1,194.31
22130	7/15/08	DELL USA	84209	15-1-1720	10-1-6000	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 755	DRBTRG1	EC	AGRI	RECYCLE	RECYCLE	\$735.00
21529	10/16/06	DELL USA	70835	30-1-1040	10-1-8010	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	GX620	9JFGYB1	EC	AGRI	CONT. #3	RECYCLE	\$1,144.35
22930	04/05/10	CDW-G COMPUTERS AND EQUIPMENT CENTER	03452	30-1-1300	10-1-1500	AUDIO VISUAL EQUIPMENT	LCD PROJECTOR	EPSON	POWERLITE 1720	KZ6F920138L	EC	AGRI	RECYCLE	RECYCLE	\$863.00
21920	12/19/07	DELL USA	81732	30-1-1430	10-1-2030	COMPUTERS AND EQUIPMENT	DESKTOP	Dell USA	OPTIPLEX 755	GQ8R9F1	EC	AGRI	RECYCLE	RECYCLE	\$1,030.15
26158	05/30/12	DELL	23048	30-1-5462	10-1-5149	COMPUTERS AND EQUIPMENT	LAPTOP	DELL USA	E6520	5RWLDS1	EC	AGRI	CONT. #3	RECYCLE	\$1,100.88









Weatherford College Board of Trustees

DATE: March 12, 2020

AGENDA ITEM #5

SUBJECT: Adoption of 2020-21 Tuition and Fees

INFORMATION AND DISCUSSION: Based upon the recommendation from the Tuition and Fees Advisory Committee, the administration is recommending an increase in tuition as well as increases in a number of fees. The administration, along with the assistance of the Tuition and Fees Advisory Committee, have researched and analyzed the current rates of Weatherford College and the other community colleges in the state of Texas. Factors reviewed during the analysis were:

- Anticipated budget expenditures for the 2020-21 budget including increases in faculty and staff.
- Anticipated 2020-21 state appropriations.
- Tuition and fee revenue supplements and other major revenue sources, primarily property taxes.

Changes in tuition and fees recommended by the Tuition and Fees Advisory Committee are listed below for the 2020-21 academic year:

- Tuition rates for in-district students would increase by \$6.00 per credit hour or 7%. Tuition for out-of-district students would increase by \$13.00 per credit hour or 9%. Tuition for out-of-district WCWC students would increase by \$9.00 per credit hour or 8%. Tuition for out-of-district ECG students would increase by \$12.00 per credit hour or 9%. Out-of-state rates would increase by \$18.00 per credit hour or 9%.
- The Institutional Enrichment Fee would increase from \$10.00 to \$15.00 per credit hour.
- The differential tuition rate for the Associate Degree Nursing program would increase by \$20.00 to \$80.00.
- An RN-to-BSN program differential tuition rate of \$80.00 would be added to match the ADN program differential tuition rate.
- Room and Board charges will increase by \$50.00 per semester for both 10-meal and 19-meal plans.
- Due to the conversion to the Colleague system, we will not be able to continue with our current payment plan provider—Nelnet. In the past, Nelnet handled all payment plans and charged our students the \$25.00 payment plan application fee. We have opted to handle the payment plans in-house through TouchNet, and by doing so we will charge and collect the \$25.00 application fee from the student.

- Parking permits for the summer semester would be simplified by increasing the fee to \$30.00 for the entire summer term instead of a separate \$20.00 fee for each summer semester.

RECOMMENDATION: That the Board of Trustees approves the 2020-21 tuition and fees as presented.

ATTACHMENTS: Schedule of Proposed Tuition, Miscellaneous Charges & Course Fee Changes for Fiscal Year 2020-2021.

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President for Financial & Administrative Affairs

Weatherford College
Proposed Tuition & Fees, Miscellaneous Charges & Course Fee Changes
Fiscal Year 2020-2021
(Changes in Red)

		2020-2021	2019-2020	Difference	% Change
Tuition & Fees					
In District	per credit hour	\$95.00	\$89.00	\$6.00	7%
Out of District	per credit hour	\$156.00	\$143.00	\$13.00	9%
Out of District -Wise	per credit hour	\$119.00	\$110.00	\$9.00	8%
Out of District - ECG	per credit hour	\$144.00	\$132.00	\$12.00	9%
Out of State	per credit hour	\$220.00	\$202.00	\$18.00	9%
Dual Credit Pilot Program	per credit hour	\$30.00	\$30.00	\$0.00	0%
Institutional Enrichment Fee	per credit hour	\$15.00	\$10.00	\$5.00	50%

Tuition Differential					
Associate Degree Nursing	per credit hour	\$80.00	\$60.00	\$20.00	33%
RN-to-BSN	per credit hour	\$80.00	\$0.00	\$80.00	100%
Occupational Therapy Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Physical Therapist Assistant	per credit hour	\$60.00	\$60.00	\$0.00	0%
Radiologic Technology	per credit hour	\$60.00	\$60.00	\$0.00	0%
Respiratory Care	per credit hour	\$40.00	\$40.00	\$0.00	0%
Diagnostic Medical Sonography	per credit hour	\$60.00	\$60.00	\$0.00	0%
Vocational Nursing	per credit hour	\$40.00	\$40.00	\$0.00	0%
Phlebotomy Technology	per credit hour	\$20.00	\$20.00	\$0.00	0%

Continuing Education & Distance Education					
Contract Training Tuition	per hour	\$0 - \$750.00	\$0 - \$750.00	\$0.00	0%
Per Course Tuition	per hour	\$0 - \$100.00	\$0 - \$100.00	\$0.00	0%
Virtual College of Texas Fee		\$75.00	\$75.00	\$0.00	0%
GE Virtual College of Texas Fee		\$25.00	\$25.00	\$0.00	0%
V/C Instruction Fee – Academic – Three Hour Course		\$339.00	\$339.00	\$0.00	0%
V/C Instruction Fee – Academic – Four Hour Course		\$452.00	\$452.00	\$0.00	0%
Teacher Certification Intern Fee		\$500.00	\$500.00	\$0.00	0%

Learning Resource Center					
Library - Book Fines	per day	\$0.25	\$0.25	\$0.00	0%
Maximum		\$15.00	\$15.00	\$0.00	0%
Library - Video Fines	per day	\$2.00	\$2.00	\$0.00	0%
Maximum		\$20.00	\$20.00	\$0.00	0%
Library - Lost Book Processing		\$20.00	\$20.00	\$0.00	0%

Testing Center					
Accuplacer Test (formerly Compass Test)		\$25.00	\$25.00	\$0.00	0%
ADN-A&P and Microbiology Test		\$30.00	\$30.00	\$0.00	0%
CLEP Test		\$15.00	\$15.00	\$0.00	0%
Community Service Proctor Fee		\$25.00	\$25.00	\$0.00	0%
Health Sciences Reasoning Test – Associate Degree (H)		\$20.00	\$20.00	\$0.00	0%
HESI A2 Testing Fee		\$55.00	\$55.00	\$0.00	0%
IG3 Test		\$32.00	\$32.00	\$0.00	0%
MOS Test		\$86.00	\$86.00	\$0.00	0%
TCFP Test (formerly State Fire Certification Test)		\$25.00	\$25.00	\$0.00	0%
TCOLE Test (formerly TCLEOSE Test)		\$25.00	\$25.00	\$0.00	0%
TEAS Test		\$80.00	\$80.00	\$0.00	0%
TSI Assessment Test		\$25.00	\$25.00	\$0.00	0%

	2020-2021	2019-2020	Difference	% Change
Other Miscellaneous Non-Instructional and Incidental Fees				
Return Check Service Charge	\$25.00	\$25.00	\$0.00	0%
TouchNet Payment Plan Charge	\$25.00	\$0.00	\$25.00	100%
Student Print/Copier charge				
B&W per page	\$0.10	\$0.10	\$0.00	0%
Color per page	\$0.15	\$0.15	\$0.00	0%
Fax Charges (per fax, unlimited pages)	\$2.00	\$2.00	\$0.00	0%
Three-Peat Fee (per semester hour)	\$50.00	\$50.00	\$0.00	0%
Teacher Certification Application Fee	\$50.00	\$50.00	\$0.00	0%
Alcohol Awareness Certificate Replacement Fee	\$10.00	\$10.00	\$0.00	0%
Coyote Card Replacement (per replacement)	\$10.00	\$10.00	\$0.00	0%

Student Affairs				
International Processing Fee	\$50.00	\$50.00	\$0.00	0%

Campus Police				
Parking Permits (Weatherford, Mineral Wells and Wise County campuses)				
Fall	\$30.00	\$30.00	\$0.00	0%
Spring	\$30.00	\$30.00	\$0.00	0%
Summer	\$30.00	\$20.00	\$10.00	50%
Continuing Education				
Classes for 14 days or less -- no charge				
Classes for more than 14 days	\$2.00	\$2.00	\$0.00	0%
Parking Fines (per offense)				
Failure to display registration permit	\$15.00	\$15.00	\$0.00	0%
Parking in a no park zone	\$15.00	\$15.00	\$0.00	0%
Parking in a faculty/staff only	\$25.00	\$25.00	\$0.00	0%
Parking in a handicap space	\$50.00	\$50.00	\$0.00	0%
Parking in a crosswalk/fire lane	\$25.00	\$25.00	\$0.00	0%
Parking in a 15-minute zone	\$15.00	\$15.00	\$0.00	0%
Not parking wholly within lines	\$15.00	\$15.00	\$0.00	0%
Other	\$15.00	\$15.00	\$0.00	0%

Room and Board Charges				
Per Semester Charges				
1&2 Bedroom (per room) and 19 meal (including sales tax)	\$4,065.00	\$4,015.00	\$50.00	1%
1&2 Bedroom (per room) and 10 meal (including sales tax)	\$3,850.00	\$3,800.00	\$50.00	1%
4 bedroom (per room) and 19 meal (including sales tax)	\$3,840.00	\$3,790.00	\$50.00	1%
4 bedroom (per room) and 10 meal (including sales tax)	\$3,625.00	\$3,575.00	\$50.00	1%
Non Semester Charges				
Nightly Rate for Residential Students Staying During Winter Break, May Mini, Summer I or II	\$20.00	\$20.00	\$0.00	0%
Nightly Rate for Summer Guests and Groups	\$20.00	\$20.00	\$0.00	0%
Housing - Lost Slide Key	\$50.00	\$50.00	\$0.00	0%
Housing - Lost Bedroom Key	\$100.00	\$0.00	\$100.00	100%
Lease Termination Fee	\$1,000.00	\$1,000.00	\$0.00	0%
Dorm Deposit	\$250.00	\$250.00	\$0.00	0%

Course Fee Changes				
Course ID	Lab Fee	Assessment Fee	Incidental Fee	Explanation
AGEQ1301			\$100.00	New incidental fee (cost for rental of livestock used in course)
CHEM1406	\$24.00			New lab fee
FIRS1301			\$650.00	New incidental fee (cost for bunker gear rental for online fire academy students)
HPRS1209	\$24.00			New lab fee
MATH0302	\$0.00			Remove lab fee (course no longer offered)
MATH0303	\$0.00			Remove lab fee (course no longer offered)
MATH0402	\$0.00			Remove lab fee (course no longer offered)
MATH1312	\$0.00			Remove lab fee (course no longer offered)
MATH1342	\$24.00			New lab fee (utilization of supplies)
MATH1370	\$0.00			Remove lab fee (course no longer offered)
MATH1371	\$0.00			Remove lab fee (course no longer offered)
MATH1414	\$0.00			Remove lab fee (course no longer offered)
MATH2412	\$24.00			New lab fee (utilization of supplies)
MATH2413	\$24.00			New lab fee (utilization of supplies)
MATH2414	\$24.00			New lab fee (utilization of supplies)
MATH2415	\$24.00			New lab fee (utilization of supplies)
NURS3713			\$13.00	New incidental fee (liability insurance)
NURS4713	\$24.00			New lab fee
PLAB1460		\$40.00		New assessment fee
PTHA1266		\$80.00		Assessment fee (increased from \$50 to \$80)
PTHA2267		\$25.00		New assessment fee
RSPT1160	\$0.00			Remove lab fee (no equipment utilized for course)
RSPT1160			\$150.00	New incidental fee for Trajecsys (data management system)
RSPT1207	\$0.00			Remove lab fee (course no longer offered)
RSPT1311	\$24.00			New lab fee (new course being offered)
RSPT1340	\$24.00			New lab fee (new course being offered)
RSPT1411	\$0.00			Remove lab fee (course no longer offered)
RSPT2147	\$24.00			New lab fee (utilization of supplies)

RSPT2231	\$24.00		New lab fee (utilization of supplies)
RSPT2231		\$0.00	Remove incidental fee (reassigned to RSPT2360)
RSPT2355	\$0.00		Remove lab fee (course no longer offered)
RSPT2360		\$104.00	New incidental fee (reassigned from RSPT2360)
RSPT2414	\$24.00		New lab fee (new course being offered)
VNSG1400		\$296.00	Assessment fee increase from \$165 to \$296 due to increased cost from vendor
VNSG1509		\$259.00	Assessment fee increase from \$165 to \$259 due to increased cost from vendor
VNSG2510		\$185.00	Assessment fee increase from \$165 to \$185 due to increased cost from vendor



Weatherford College Board of Trustees

DATE: March 12, 2020

AGENDA ITEM #6

SUBJECT: Consideration and Possible Action: Competitive Sealed Bids on Couts Hall Demolition #SB-08-20

INFORMATION AND DISCUSSION: Five bids were received for the Couts Hall Demolition project from Garrett Demolition, Intercon Demolition, JRJ Construction, Matrix Demolition and Midwest Wrecking. These bids were reviewed and ranked on March 4 and 5, 2020 by the Construction Committee. A consensus was met by the committee on the most qualified contractor and Matrix Demolition was chosen as the top ranked company.

The committee is recommending Matrix Demolition to serve as the contractor for Couts Hall demolition at a fixed fee of \$48,113.00 with a timeline for project completion of 10 calendar days.

RECOMMENDATION: That the Board of Trustees approve the recommendation from the Construction Committee on award of Couts Hall Demolition to Matrix Demolition and authorize Dr. Farmer to execute a contract with Matrix upon approval of the contract by General Counsel.

ATTACHMENTS: Couts Hall Demolition Bids

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Affairs



**SB-08-20 Courts Hall Demolition
Pricing Tabulation Sheet
February 28, 2020**

Sealed Bid #SB-08-20 Courts Hall Demolition was opened and read publicly at 2:15 p.m., on February 28, 2020. A total of five (5) vendors who submitted a competitive sealed bid for the requested project.

Vendor	Base Bid	Timeline (Calendar Days)	Breaking Piers
Matrix Demolition	\$48,113.00	10	All Included
Midwest Wrecking	\$55,670.00	25	12" Pier \$50 per Pier 16" Pier \$50 per Pier 20" Pier \$50 per Pier 24" Pier \$50 per Pier 30" Pier \$50 per Pier
Intercon Demolition	\$80,000.00	20	12" Pier \$350 per Pier 16" Pier \$450 per Pier 20" Pier \$550 per Pier 24" Pier \$650 per Pier 30" Pier \$750 per Pier
Garrett Demolition	\$94,390.00	34	All Included
JRJ Construction	\$83,900.00	20	12" Pier Included in bid 16" Pier Included in bid 20" Pier Included in bid 24" Pier Included in bid 30" Pier \$350 per Pier

Purchasing Department
Toni R. Martin, CPPB
Assistant Director



Weatherford College Board of Trustees

DATE: March 12, 2020

AGENDA ITEM #7

SUBJECT: Consideration and Possible Action: Competitive Sealed Proposals on Construction Manager-At-Risk for Workforce Building #RFP-04-20

INFORMATION AND DISCUSSION: Eight proposals were received from general contractors for CMAR Services for the new Workforce Building from Core Construction Services of Texas Inc., Imperial Construction Inc., Lee Lewis Construction Inc., Muckleroy & Falls, Reeder General Contractors Inc., Skanska USA Building Inc., SpawGlass Contractors Inc. and Steele & Freeman Inc. These proposals were reviewed and ranked on March 4 and 5, 2020 by the Construction Committee. A consensus was met by the committee on the most qualified contractor and Imperial Construction, Inc. was chosen as the top ranked company.

After negotiations, the committee is recommending Imperial Construction, Inc. to serve as Construction Manager-At-Risk (CMAR). Imperial has agreed in their proposal to the terms and conditions of draft contract included in the RFP. Negotiations are underway relative to incidental cost and scope elements of the final agreement. The pre-construction services phase of the new Workforce Building Project will be at a fixed fee of \$14,000. A fixed cost per month for Fixed General Conditions as defined in sample AIA Document A133-2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor shall be \$25,750.00. Percentage of Construction Cost fee for Construction Phase of Project shall be 2.5%. Negotiations will be entered into for the guaranteed maximum price.

RECOMMENDATION: That the Board of Trustees approve the recommendation from the Construction Committee on award of CMAR Services for the New Workforce Building to Imperial Construction, Inc. and authorize Dr. Farmer to execute the final agreement upon recommendation of General Counsel.

ATTACHMENTS: None

SUBMITTED BY: Dr. Andra R. Cantrell, Executive Vice President of Financial & Administrative Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 12, 2020

AGENDA ITEM #8.a.

SUBJECT: Guided Pathways Update/Numbers with Heart

INFORMATION AND DISCUSSION Mr. Endy will introduce Dr. Linda Garcia, our WC Pathways Coach. Dr. Garcia will provide the Board with a brief presentation on Guided Pathways as it relates to Weatherford College.

ATTACHMENTS: None.

SUBMITTED BY: Michael Endy, Vice President of Academics and Student Affairs



**Weatherford College Board of Trustees
Report**

DATE: March 12, 2020

AGENDA ITEM #8.b.

SUBJECT: Demand Study Update

INFORMATION AND DISCUSSION:

Mr. Endy will present a demand study update in conjunction with numbers with heart.

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Instruction and Student Services



Weatherford College Board of Trustees Report

DATE: March 12, 2020

AGENDA ITEM #8.c.

SUBJECT: Vet Tech Program Update

INFORMATION AND DISCUSSION:

Vet Tech Program Critical Issues:

- LVT program instructor – Hired, began service 03/04/2020
- Surgical Unit under construction with completion planned for May 2020.
- Development of Vet Tech Program Webpage (underway).
- Development of a Veterinary Tech Program marketing plan (underway).
- Required modifications of the Agriculture Facility to meet AVMA standards (Summer 2020).
- Application to the AVMA for program initiation underway and being prepared for uploading.
- Imaging Equipment must be acquired and installed at Weatherford and Parker County Animal Shelter (Fall 2020).
- Veterinary Tech Program begins classes (Fall 2020).

ATTACHMENT: None

SUBMITTED BY: Michael Endy, Vice President of Instruction and Student Services



Upcoming Events

March 14	Home softball (12 and 2 p.m.)
March 16-20	Spring Break (campus closed)
March 21	Home baseball (1 and 3:30 p.m.) Home softball (1 and 3 p.m.)
March 23	Guest Artist Piano Recital (Alkek theatre 7:30 p.m.)
March 27- 28	Coyote Jazz Fest
March 27	<i>Fields of Dreams</i> Campaign Kick-off Ball fields 11:30 a.m. Rain date April 3
March 28	Home baseball (1 and 3 p.m.)
March 29	Phi Theta Kappa Spring Induction Ceremony Doss Heritage and Culture Center 2 p.m.
April 1	Home softball (1 and 3 p.m.)
April 3 and 4	<i>Philosophy of Religion and Science</i> Conference ACAD (2- 8 p.m. Friday, 8 a.m. to 5:30 p.m. Saturday)
April 3	<i>A Night with Steinway Spirio piano</i> concert (Alkek 7:30 p.m.)
April 4	Home baseball (4 and 7 p.m.)
April 6	Art Reception (Texas Hall 6 p.m.)
April 8	Home baseball (12 and 3 p.m.) Home softball (1 and 3 p.m.)



**Weatherford College Board of Trustees
Closed Session**

DATE: March 12, 2020

AGENDA ITEM #10.a.

SUBJECT: Closed Session to Consult with College Attorney, in Accordance with Government Code 551.071

INFORMATION AND DISCUSSION: The Board of Trustees will enter into closed session to consult with the College attorney.

ATTACHMENTS: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 12, 2020

AGENDA ITEM #10.b.

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may deliberate items regarding real property in accordance with Government Code 551.072.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



**Weatherford College Board of Trustees
Closed Session**

DATE: March 12, 2020

AGENDA ITEM #10.c.

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 12, 2020

AGENDA ITEM #11

SUBJECT: Deliberation of Real Property in Accordance with Government Code 551.072.

INFORMATION AND DISCUSSION: The Board may decide to act on items that include real property.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees



Weatherford College Board of Trustees

DATE: March 12, 2020

AGENDA ITEM #12

SUBJECT: Deliberation of Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee in accordance with Government Code 551.074.

INFORMATION AND DISCUSSION: The Board may decide to act on the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

RECOMMENDATION: None.

ATTACHMENT: None.

SUBMITTED BY: Mac Smith, Chairman of the Board of Trustees